

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000300512
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/16/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4546 - Austin:1100 W 49th St (DBGL) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DBGL) PO Box 149347 Austin TX 78756 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Manor,Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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PO BILL TO INFORMATION:
DSHS
ATTN: FISCAL DIVISION/ ACCOUNTS PAYABLE
1100 WEST 49TH STREET
AUSTIN, TX 78756
FOR DSHS INTERNAL DELIVERY INFO: 4546

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

SHIP ATTENTION TO AGENCY CONTACT:
Paloma Delapaz
Phone Number/area code: 512-776-3476
E-mail address: Paloma.Delapaz@dshs.texas.gov

BUILDING: Laboratory Building, L114
FLOOR: 1st
ROOM: L-114 Dock

Ship to Attn: First Last Name
Building and Room number
Tower, Room 123

HHSC BUYER:
Darryl Manor, Purchaser CTCD
Temp Cell: [REDACTED] Phone: (512) 406-2475
E-Mail Address: darryl.manor@hhs.texas.gov

VENDOR:
WorkQuest (formerly TIBH)
Contact Name: Audrey Cedillo
Email: Smartbuy@Tibh.Org
Phone: (512) 451-8145

Smartbuy P. O. 23001644

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Contract Details: # 645-S1

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 771 for Interagency Purchases and Transactions

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000205661

1-1	PAPER, BOND, RECYCLED, WHITE, PREM NO. 4, 20 LB, LETTER, QTY PRICE BREAKS COMMODITY CODE: 64521411718 NIGP CODE: 64521 SUPPLIER PART NUMBER: 64521411718	645-33	20.00	CTN	78.39000	\$1,567.80	10/21/2022
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Schedule Total \$1,567.80

FY23 2806 Paper

VID: 17419760511
Contractor: Workquest, Inc.
Contact Name: WorkQuest Customer Service
Email: customerservice@workquest.com
Phone: (512) 451-8145
Address: 1011 East 53 1/2 Street Austin TX 78751

PO BILL TO INFORMATION:
DSHS
ATTN: FISCAL DIVISION/ ACCOUNTS PAYABLE
1100 WEST 49TH STREET
AUSTIN, TX 78756
FOR DSHS INTERNAL DELIVERY INFO: 4546

BUILDING: Laboratory Building, L114
FLOOR: 1st
ROOM: L-114 Dock

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REQUESTOR INFO:
Requester Name: Paloma Delapaz
Requester Phone Number/area code: 512-776-3476
Requester E-mail address: Paloma.Delapaz@dshs.texas.gov

SCOR Division DSHS-Infectious Disease

Item Total for Line 1 \$1,567.80

Total PO Amount \$1,567.80

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Darryl Manor CTP</i>	09/16/2022
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