

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000300669</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/20/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Terrell SH Whse  
HEALTH & HUMAN SERVICES COMMISSION  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Manor,Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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\*\* VENDORS SEND INVOICES VIA EMAIL TO \*\* angelena.quintero@hhs.texas.gov

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 15 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

SHIP ATTENTION TO AGENCY CONTACT:

Angelena Quintero  
Email: angelena.quintero@hhs.texas.gov  
Phone: 940-552-4002

Drew Hardy  
Email: drew.hardy2@hhs.texas.gov  
Phone: 940-552-4055

Warehouse: Please deliver to Vernon Superintendent - Angie Quintero

HHSC BUYER:  
Darryl Manor, Purchaser CTCD  
Temp Cell: [REDACTED] Phone: (512) 406-2475  
E-Mail Address: darryl.manor@hhs.texas.gov

VENDOR:  
Mono Machines LLC dba Supply Chimp  
Contact Name: Chris McPherson  
Email: helpme@supplychimp.com  
Phone: (800) 592-1306

PURCHASING METHOD: CP/X  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Txmas Contract: TXMAS-19-7502

Smartbuy PO: 23002313

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

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Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000206047

1-1	Abilityone 7530013566727 7530013566727 Legal Pad, Legal Rule, 8 1/2 x 11 3/4, Canary, 50 Sheets, 1 Dozen, 16 Lb; Supplier Part Number 44305	615-62	4.00	DOZ	25.84000	\$103.36	10/07/2022
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**Schedule Total**                     \$103.36

**Item Total for Line 1**                     \$103.36

**Total PO Amount** \$103.36

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b>  <i>Darryl Manor CTP</i>	<b>09/20/2022</b>
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