

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000301204</b>
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**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Naiser,Tori

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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**VENDOR INFORMATION:**

Vendor: WorkQuest  
Address 1011 East 53 1/2 Street Austin TX 78751  
Contact : Customer Service  
Phone # (512) 451-8145  
Email customerservice@workquest.com  
Vendor ID# 17419760511

**SHIPPING ADDRESS:**

TX DSHS PHR 02/03  
Attn: Samuel Savala  
1301 S Bowen Rd. Ste. 200 Arlington, Texas 76013  
Mail Code: 1905

**PROGRAM CONTACT:**

Primary: Samuel Savala - (817) 264-4502 - Samuel.Savala@dshs.texas.gov  
Secondary: Luis Rodriguez - (817) 264-4520 - Luis.Rodriguez@dshs.texas.gov

**REQ COMMENTS:**

Contract: 615-S1.  
SCOR: Regional Local Health Operations.  
EX/0 - WorkQuest

**SHIPPING INSTRUCTIONS:** Ship according to the DUE DATES specified on the PO.

**FREIGHT:** F.O.B. Destination Freight Prepaid Allowed  
**DELIVERY:** 7-14 Days After Receipt of PO  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

**AGENCY CONTACT:**

Samuel Savala - (817) 264-4502 - Samuel.Savala@dshs.texas.gov  
Luis Rodriguez - (817) 264-4520 - Luis.Rodriguez@dshs.texas.gov

**HHSC BUYER:**

Tori Naiser  
512-971-8263 Tori.Naiser@hhs.texas.gov

**VENDOR:**

VID:17419760511  
Contractor: WorkQuest  
Email: smartbuy@workquest.com

QUOTE:1823.70

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PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 615-S1

Term: 11/16/2021 - 11/30/2026

Smartbuy PO: 23007838

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000207420

1-1	[Core Program] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	6.00	EA	12.69000	\$76.14	09/27/2022
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**Schedule Total**                      \$76.14

QUOTE ATTACHED.

**Item Total for Line 1**                      \$76.14

2-1	[PHEPR] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	5.00	EA	12.69000	\$63.45	09/27/2022
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**Schedule Total**                      \$63.45

**Item Total for Line 2**                      \$63.45

3-1	[PHEPR] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	4.00	EA	8.49000	\$33.96	09/27/2022
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**Schedule Total**                      \$33.96

**Item Total for Line 3**                      \$33.96

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4-1	[PHN] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	26.00	EA	12.69000	\$329.94	09/27/2022
<b>Schedule Total</b>						\$329.94	
<b>Item Total for Line 4</b>						\$329.94	
5-1	[PHN] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	3.00	EA	8.49000	\$25.47	09/27/2022
<b>Schedule Total</b>						\$25.47	
<b>Item Total for Line 5</b>						\$25.47	
6-1	[CHI] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	7.00	EA	12.69000	\$88.83	09/27/2022
<b>Schedule Total</b>						\$88.83	
<b>Item Total for Line 6</b>						\$88.83	
7-1	[PHW] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	10.00	EA	12.69000	\$126.90	09/27/2022
<b>Schedule Total</b>						\$126.90	
<b>Item Total for Line 7</b>						\$126.90	
8-1	[PHW] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	1.00	EA	8.49000	\$8.49	09/27/2022
<b>Schedule Total</b>						\$8.49	
<b>Item Total for Line 8</b>						\$8.49	

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9-1	[DIS] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	3.00	EA	12.69000	\$38.07	09/27/2022
<b>Schedule Total</b>						\$38.07	
<b>Item Total for Line 9</b>						\$38.07	
10-1	[DIS] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	1.00	EA	8.49000	\$8.49	09/27/2022
<b>Schedule Total</b>						\$8.49	
<b>Item Total for Line 10</b>						\$8.49	
11-1	[HIV/STD] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	4.00	EA	12.69000	\$50.76	09/27/2022
<b>Schedule Total</b>						\$50.76	
<b>Item Total for Line 11</b>						\$50.76	
12-1	[HIV/STD] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	3.00	EA	8.49000	\$25.47	09/27/2022
<b>Schedule Total</b>						\$25.47	
<b>Item Total for Line 12</b>						\$25.47	
13-1	[SHSS] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	37.00	EA	12.69000	\$469.53	09/27/2022
<b>Schedule Total</b>						\$469.53	
<b>Item Total for Line 13</b>						\$469.53	

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
14-1	[Zoo] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	4.00	EA	12.69000	\$50.76	09/27/2022
<b>Schedule Total</b>						<u>\$50.76</u>	
<b>Item Total for Line 14</b>						<u>\$50.76</u>	
15-1	[Zoo] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	2.00	EA	8.49000	\$16.98	09/27/2022
<b>Schedule Total</b>						<u>\$16.98</u>	
<b>Item Total for Line 15</b>						<u>\$16.98</u>	
16-1	[EPI] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	8.00	EA	12.69000	\$101.52	09/27/2022
<b>Schedule Total</b>						<u>\$101.52</u>	
<b>Item Total for Line 16</b>						<u>\$101.52</u>	
17-1	[EPI] Calendar, Desk Pad, 22 x 17 item # 61519130779	615-15	4.00	EA	8.49000	\$33.96	09/27/2022
<b>Schedule Total</b>						<u>\$33.96</u>	
<b>Item Total for Line 17</b>						<u>\$33.96</u>	
18-1	[IMMS] Appointment Planner, Monthly 8-7/8 X 11-1/4 item # 61515074505	615-15	8.00	EA	12.69000	\$101.52	09/27/2022
<b>Schedule Total</b>						<u>\$101.52</u>	
<b>Item Total for Line 18</b>						<u>\$101.52</u>	
19-1		615-15	1.00	EA	8.49000	\$8.49	09/27/2022

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	[IMMS] Calendar, Desk Pad, 22 x 17 item # 61519130779						
					<b>Schedule Total</b>	\$8.49	
					<b>Item Total for Line 19</b>	\$8.49	
20-1	[TB] Appointment Planner, Monthly 8- 7/8 X 11-1/4 item # 61515074505	615-15	5.00	EA	12.69000	\$63.45	09/27/2022
					<b>Schedule Total</b>	\$63.45	
					<b>Item Total for Line 20</b>	\$63.45	
21-1	[ECI] Appointment Planner, Monthly 8- 7/8 X 11-1/4 item # 61515074505	615-15	8.00	EA	12.69000	\$101.52	09/27/2022
					<b>Schedule Total</b>	\$101.52	
					<b>Item Total for Line 21</b>	\$101.52	
<b>Total PO Amount</b>						\$1,823.70	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

*Tori Naiser*

09/27/2022