

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000301290
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/28/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Invoice-DSHS Accounts Payable
DEPARTMENT OF STATE HEALTH SERVICES
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Fax: 972/551-8052
Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Naiser, Tori

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

FY23 GOODS / VID: 12634995182

*SCOR Division: 19 HHSC - State Operated Facilities
*SCOR Other Subject: N/A

VENDOR INFORMATION:
VID: 12634995182
Contractor: Mono Machines LLC dba Supply Chimp
Contact Name: Chris McPherson
Email: helpme@supplychimp.com
Phone: 800-592-1306
Alternate Contact Name:
Alternate Phone:
Address: 1133 Broadway Ste. 706 New York, NY 10010

Contract Manager: Donna Lee
Contract manager phone: 432-268-7975
Contract manager email: donna.lee@hhs.texas.gov

SME Agency Contact: Gloria King
SME Agency Contact phone: 915-534-5352
SME Agency Contact email: Gloria.king@hhs.texas.gov

PCS Email PO to: Gloria.King@hhs.texas.gov : Lead Contact
Donna.lee@hhs.texas.gov : Contract Specialist *****
VENDORS SEND INVOICES VIA EMAIL TO: dshs.tshbusinessoffice@dshs.texas.gov

PO BILL TO INFORMATION:
TERRELL STATE HOSPITAL
ATTN: ACCOUNTING DEPARTMENT
P.O. BOX 70 / 1200 EAST BRIN STREET / TERRELL, TEXAS 75160
CODE#: 3072
Email# dshs.tshbusinessoffice@dshs.texas.gov

MAIL TO INFORMATION: 5065
BUILDING: Main, 1st Floor, Administration
CONTACT: Gloria King
PHONE #: 915-534-5352
FAX#: 915-534-5587

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000301290
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/28/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision
			Page 2
		Ship To:	5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Invoice-DSHS Accounts Payable
DEPARTMENT OF STATE HEALTH SERVICES
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Fax: 972/551-8052
Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Naiser,Tori

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

Email: Gloria.King@hhs.texas.gov
CP/X - TXMAS Contract
Note: Post Award to ESD if over \$25,000
SHIPPING INSTRUCTIONS: Ship According to PO
FREIGHT: F.O.B. Destination Freight Prepaid Allowed
DELIVERY: 3 Days After Receipt of PO
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays
AGENCY CONTACT:
Gloria King
915-534-5352
Gloria.king@hhs.texas.gov
HHSC BUYER:
Tori Naiser 512-971-8263 Tori.Naiser@hhs.texas.gov
Vendor:
Mono Machines LLC dba Supply Chimp
Chris McPherson
helpme@supplychimp.com
Phone: 800-592-1306

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.
Txmas Contract: TXMAS-19-7502
Smartbuy PO: 23007981
REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.
Invoice per 34 TAC §20.487, amended effective May 1, 2022
Requisition: 0000205788

1-1	Reinforced Hanging Folders, 1-5 Tab, Letter, Glow Assorted, 25-Box	615-43	1.00	BOX	27.75000	\$27.75	09/28/2022
-----	---	--------	------	-----	----------	---------	------------

Schedule Total \$27.75

Supplier Part Number: 87917
Manufacturer Part #: PFX81672

Item Total for Line 1 \$27.75

Total PO Amount \$27.75

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000301290
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/28/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 3
			Ship To: 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Invoice-DSHS Accounts Payable
DEPARTMENT OF STATE HEALTH SERVICES
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Fax: 972/551-8052
Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Naiser,Tori

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Tori Naiser

09/28/2022