

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000301348</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/28/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 7911 - Austin:1100 W 49th St (DHT) HEALTH & HUMAN SERVICES COMMISSION 1100 W 49th St (DHT) PO Box 149347 Ste T108 Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1470794215 8  
PITNEY BOWES PRESORT SERVICES LLC  
DEPT CH 14035  
PALATINE IL 60055-4035  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Lazare-Payne, Rosalyn D 512/406-2402

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/A - Term Contract 915-M1

Requisition 0000205812

Encumbrance for leasing existing equipment, per Smart Buy

Confirmation order Do not duplicate

PO Service Dates 09-01-2022 to 08-31-2023

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
Boyd Hering  
254-733-6450  
Boyd.Hering@pb.com

Agency contact  
Rebecca Thomas  
512-776-3028  
becky.thomas@hhs.texas.gov

PCS contact  
Rosalyn Lazare-Payne  
512-406-2402  
Rosalyn.Lazare-Payne@hhs.texas.gov

1-1	FY23 Pitney Bowes PreSort - Renewal of CCG Blanket order contract for presort and bar code first class letters and	915-57	1.00	LOT	14000.00000	\$14,000.00	09/28/2022
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flats for HHS Enterprise Mail Services

**Schedule Total** \$14,000.00

Attached is the Texas Smart Buy Contract 915-M1. Contract has been extended to 8-31-2023


**Item Total for Line 1** \$14,000.00

**Total PO Amount** \$14,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>09/28/2022</b>
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