

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000301447
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/29/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Alvarado,Veronica

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase / Requisition #: 0000206369

Shipping Instructions: Ship according to the DUE DATES specified on the PO.

Freight: F.O.B. Destination Freight Prepaid Allowed

Delivery: 5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

** VENDORS SEND INVOICES VIA EMAIL TO ** josie.calvillo@hhs.texas.gov

Agency Contact:
Dawna Fulford @ 940-552-4337
dawna.fulford@hhs.texas.gov

Lead Contact:
Josie Calvillo @ 940-552-4146
josie.calvillo@hhs.texas.gov

Warehouse: Please deliver to Vernon Administration - Josie Calvillo

Purchaser:
Veronica Alvarado @ (512) 406-2505
Veronia.Alvarado@hhs.texas.gov

Vendor Information:
Mono Machines LLC dba Supply Chimp
Chris McPherson @ 800-592-1306
helpme@supplychimp.com

Purchasing Method: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Contract # TXMAS-19-7502 (Funding Begins: 12-06-2018 / Funding Ends: 09-27-2023)
Smartbuy PO:

Requirements/Limitations:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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1-1	Big Tab Write-on Dividers W-Erasable Laminated Tabs, White, Supplier Part Number: 13402; Manufacturer Part #: AVE23078	615-39	15.00	SET	1.76000	\$26.40	10/06/2022
Schedule Total						\$26.40	
Item Total for Line 1						\$26.40	
2-1	Copper Reinforced Laminated Tab Dividers, 12-Tab, Jan-Dec.; Supplier Part Number: 13424; Manufacturer Part #: AVE24286	615-39	15.00	SET	5.41000	\$81.15	10/06/2022
Schedule Total						\$81.15	
Item Total for Line 2						\$81.15	
3-1	Smead 64137 Fastab Recycled Hanging File Folders, Legal Green, 20-Box; Supplier Part Number: 58765; Manufacturer Part #: SMD64137	615-43	2.00	BOX	33.15000	\$66.30	10/06/2022
Schedule Total						\$66.30	
Item Total for Line 3						\$66.30	
Total PO Amount						\$173.85	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



10/04/2022