

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000301780
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/03/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Wells,Alicia N

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0 - TGC 2155.441, Managed Term Contract 962-M3
Requisition 0000207535
PO Service Dates 10-03-2022 to 08-31-2023

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 14

Job classification: 1575
Job class title: Program Specialist VI
Job skill level: Entry Level
Temp: Vacant
Hours per week: 40
Estimated hours: 2112

JOB DESCRIPTION: Do you have a "can do" attitude, enjoy working on a dynamic team, and are a people person who wants to be a part of the rewarding and fascinating field of Infectious Disease Prevention?

In this role, you will coordinate a team of Healthcare Safety (HCS) Investigation epidemiologists and staff responding to infectious disease outbreaks at long-term care facilities across Texas, including advanced (senior-level) consultative services and direct technical assistance to the HCS Investigation Group. While managing tasks associated with coordinating the team staff activities, you will collaborate with internal and external stakeholders on infection prevention and response activities to support resident, visitor, and facility healthcare safety. This work also involves coordinating and implementing state-wide plans for Infection Control Assessments (ICARs) that contracted Infection Preventionists will conduct in Long Term Care. Finally, you will collect, organize, analyze, and prepare reports in response to requests related to the HCS team, and ensure compliance with grant and performance measure reporting requirements.

Knowledge, Skills, Abilities (Please copy and paste here if on another document):

40% Epidemiologic investigations and facility assessments
Oversees and directs staff and epidemiological studies, surveillance projects, infection control assessments, and investigations of infections in health care facilities (e.g., Hospital Associated Infections [HAI], Preventable Adverse Events [PAE]). Coordinates investigations with local health department staff, other state agencies, and/or health care facility staff. Leads field investigations of outbreaks in hospitals, ambulatory surgical centers, clinics, dialysis centers, burn institutes, and nursing homes. Assembles appropriate epidemiological and laboratory resources to address disease outbreak investigations. Abstracts and interprets medical information. Assures appropriate communication and dissemination of findings and recommendations. Provides epidemiologic consultations to medical and public health professionals, infection prevention professionals, other DSHS programs, and agencies on issues of disease reporting, investigation, and prevention in health care facilities. Implements agency policies with medical and public health professionals, infection prevention professionals, and agencies. Reviews, evaluates, and revises policies, procedures, and guidelines for reporting and prevention of HAI. Develops recommendations to management on data validation processes and procedures.

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40% Leadership and education
Supports procedures to assess health care facility training needs and makes recommendations for training. Develops and participates in conducting educational programs on the epidemiology, prevention, and reporting of HAI. Serves as a HAI subject matter expert with infection prevention community in designated PHR and the state of Texas. Assists with establishing priorities for the Healthcare Safety Investigations Group and implements them. Assists other staff with complex issues and/or situations related to health care facilities. Mentors and trains other epidemiologists, interns, and Fellows. Attends and provides input at meetings pertaining to work assignment. Participates in the screening, interviewing, and selection process for other team members.

15% Oral and Written communication
Helps develop educational materials for public health professionals and the general public. Prepares and disseminates HAI prevention and reporting information to the health care and public health communities and the DSHS press officer. Prepares written manuscripts for peer-reviewed journals and other publications. Prepares and conducts oral presentations.

5% Other Duties as Assigned
Other duties as assigned include but are not limited to actively participating and/or serving in a supporting role to meet the agency's obligations for disaster response and/or recovery or Continuity of Operations Plan (COOP) activation. Such participation may require an alternate shift pattern assignment and/or location

Service Period
Start Date: 10/03/2022
End Date: 8/31/2023

Hours: 8:00AM to 5:00PM (day hours)
Days per week: M-F

Department: Healthcare Safety Unit
Street Address of Work Location: Work is remote. May be required to travel to some healthcare facility sites.
City/State/Zip:
Bldg/Room#:

Supervisor Contact (Time card approval/resume reviewer/interviewer): Enyinnaya Merengwa
Phone: 512-634-6558
Email: Enyinnaya.Merengwa@dshs.texas.gov
Additional Contact: Jennifer Lee
Phone: 512-739-4525
Email: Jennifer.Lee2@dshs.texas.gov
Contact (if not the Supervisor for Time card approval): Martha Thompson
Phone: 512-962-6388
Email: martha.thompson@dshs.texas.gov
Agency Contact: Anthony Falana
Phone: 512-776-3147
Email: anthony.falana@dshs.texas.gov
Agency Contact: Michael Montgomery
Phone: 512-776-6635

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Email: michael.montgomery@dshs.texas.gov

Vendor: WorkQuest
Address: 1011 E 53 1/2 St
Austin, TX 78751
Supplier/Payee ID: 1741976051
CPA ID#: 84202
Regional Contact: Mike Pierulla - South Texas Region
Phone: 512-834-8242 Cell: 512-699-0575
E-mail: mpierulla@workquesttx.com
CC:tempervicepo@workquesttx.com

PCS Purchasing contact
Alicia Wells
512-406-2582
Alicia.Wells@hhs.texas.gov

1-1	Program Specialist VI (Workquest) Entry Reg Hours 10/03/2022-8/31/2023	962-69	1056.00	HR	55.72000	\$58,840.32	10/03/2022
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Schedule Total \$58,840.32

Item Total for Line 1 \$58,840.32

2-1	Program Specialist VI (Workquest) Entry Reg Hours 10/03/2022-8/31/2023	962-69	1056.00	HR	55.72000	\$58,840.32	10/03/2022
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Schedule Total \$58,840.32

Item Total for Line 2 \$58,840.32

Total PO Amount \$117,680.64

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Alicia Wells, CTCO, CTCM

10/03/2022