

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000302040
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/05/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5070 - Harlingen: 1401 S Rangerville DEPARTMENT OF STATE HEALTH SERVICES 1401 S Rangerville Rd PO Box 2668 Harlingen TX 78552 United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Andrews, Kimberly 972/337-6254

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23
NIGP: 240-18
SP/E - Spot Purchase Up to \$10,000.00

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7-10days Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

HHSC BUYER:
Kimberly Andrews, CTCD
Purchaser IV-Admin.Goods Team
Procurement and Contracting Services (PCS)
801 S Hwy 161 Suite 620, Office F
Grand Prairie, Texas 75051
Teleworking-please call thru Microsoft
Office: 972-337-6254
Kimberly.Andrews@hhs.texas.gov

VENDOR:
Joshua Zingsheim
jzingsheim@4imprint.com
Toll free: 877-446-7746

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.
Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000206791

Send correspondence and PO copy to RSC.Purchasing@hhsc.state.tx.us and Austin.Riggs@hhs.texas.gov
Email invoices to SAHAccounting@dshs.texas.gov

Warehouse deliver to: Terri Lievanos Bldg 504 956-364-8430

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1-1	Lagom tumbler with stainless steel straw - 16 oz	240-14	300.00	EA	6.24000	\$1,872.00	10/05/2022
Schedule Total						<u>\$1,872.00</u>	
Item Total for Line 1						<u>\$1,872.00</u>	
2-1	Set up charge	951-45	1.00	LOT	55.00000	\$55.00	10/05/2022
Schedule Total						<u>\$55.00</u>	
Item Total for Line 2						<u>\$55.00</u>	
3-1	FREIGHT	962-86	1.00	LOT	140.03000	\$140.03	10/05/2022
Schedule Total						<u>\$140.03</u>	
Item Total for Line 3						<u>\$140.03</u>	
Total PO Amount						<u>\$2,067.03</u>	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Kimberly Andrews

10/05/2022