

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000302281</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 10/10/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 1
		<b>Ship To:</b>	6563 - Abilene:2501 Maple St HEALTH & HUMAN SERVICES COMMISSION 2501 Maple St 2501 Maple St Abilene TX 79602 United States

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** De La Rosa,Lindsey M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/X - TXMAS Contract  
 Note: Post Award to ESD if over \$25,000  
 SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
 FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
 DELIVERY: 1 Days After Receipt of PO  
 Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays  
 AGENCY CONTACT:  
 Ship to Attn: Heather Barlow  
 +1 (325) 795-3444 Heather.Barlow@hhs.texas.gov  
 HHSC BUYER:  
 Lindsey De La Rosa  
 7766284 lindsey.delarosa@hhs.texas.gov  
 VENDOR:  
 VID: 12634995182  
 Contractor: Mono Machines LLC dba Supply Chimp  
 Contact Name: Chris McPherson  
 Email: helpme@supplychimp.com  
 Phone: (800) 592-1306  
 Address: 1133 Broadway Ste 706 New York NY 10010  
 PURCHASING METHOD: CP/X  
 Procurement methods were evaluated, and the best value is provided using the TXMAS contract.  
 Txmas Contract: TXMAS-19-7502  
 Term: 12/6/2018- 9/27/2023  
 Smartbuy PO: 23015034  
 REQUIREMENTS/LIMITATIONS:  
 This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.  
 Invoice per 34 TAC §20.487, amended effective May 1, 2022  
 Requisition 0000207800

1-1	Clasp Envelope  10 X 13  28Lb  Brown Kraft  250-Carton PART# 34456	310-06	4.00	CTN	79.95000	\$319.80	10/27/2022
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**Schedule Total**                     \$319.80

**Item Total for Line 1**                     \$319.80

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			<b>Ship To:</b> 6563 - Abilene:2501 Maple St HEALTH & HUMAN SERVICES COMMISSION 2501 Maple St 2501 Maple St Abilene TX 79602 United States

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**Fax:** 325/795-3807  
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**Purchaser:** De La Rosa, Lindsey M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	Redi-Seal Catalog Envelope  6 1-2 X 9 1-2  Brown Kraft  250-Box PART#34538	310-30	3.00	BOX	75.28000	\$225.84	10/27/2022
<b>Schedule Total</b>						\$225.84	
<b>Item Total for Line 2</b>						\$225.84	
3-1	POST IT NOTES-Bonus Pack  4 X 6  Lined  Canary Yellow  5-100 Sheet Pads- Pack PART# 7706	615-60	6.00	PKG	15.26000	\$91.56	10/27/2022
<b>Schedule Total</b>						\$91.56	
<b>Item Total for Line 3</b>						\$91.56	
4-1	POST IT NOTES-Bonus Pack Pop-Up Refills 3 X 3  Canary Yellow  100-Sheet 18-Pack PART# 6704	615-60	6.00	PKG	20.57000	\$123.42	10/27/2022
<b>Schedule Total</b>						\$123.42	
<b>Item Total for Line 4</b>						\$123.42	
5-1	Sharpie 13601 Industrial Permanent Marker  Fine Point  Black  Dozen PART# 36630	785-30	2.00	DZ	14.74000	\$29.48	10/27/2022
<b>Schedule Total</b>						\$29.48	
<b>Item Total for Line 5</b>						\$29.48	
6-1	G2 Premium Retractable Gel Ink Pen  Black Ink  Ultra Fine  Dozen PART# 9097	620-80	4.00	DZ	17.07000	\$68.28	10/27/2022
<b>Schedule Total</b>						\$68.28	

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Item Total for Line 6 \_\_\_\_\_ \$68.28

Total PO Amount \$858.38

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Lindsey De La Rosa</i>	<b>10/10/2022</b>
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