

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000302339
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/10/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Omisore,Oluwaseyi Samuel 512/470-3233

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

Send invoice via EMAIL to: 710Accounting@hhsc.state.tx.us

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Luisa Olguin-Torrez
Luisa.Olguin-Torrez@hhs.texas.gov

Ship to Attn: Jeffery Lee
806-741-3559 Jeffery.Lee@hhs.texas.gov

HHSC BUYER:
Oluwaseyi Omisore (Sam), CTCM
512-776-4242 oluwaseyi.omisore@hhs.texas.gov

VENDOR: Workquest
512-451-8145 Customerservice@workquest.com

QUOTE: Price from vendor

PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 771 for Interagency Purchases and Transactions

Term Contract Number: 615-S1
Term Contract Number: 207-S2

Smartbuy PO: 23015147

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000209050

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
		Ship To:	6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

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WORKQUEST
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Purchaser: Omisore,Oluwaseyi Samuel 512/470-3233

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	Dispenser, pop-up self-stick note pad inclu 1 dz 3x3 yellow item#61533210904	615-33	5.00	EA	14.69000	\$73.45	10/19/2022
Schedule Total						\$73.45	
Item Total for Line 1						\$73.45	
2-1	DVD/CD Sleeves 5x5 white with clear window Item#20730641006	207-30	6.00	PKG	7.52000	\$45.12	10/19/2022
Schedule Total						\$45.12	
Item Total for Line 2						\$45.12	
Total PO Amount						\$118.57	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Oluwaseyi Omisore, CTCM 10/11/2022