

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000302814
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/14/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Alexander, Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase

TX Smart Buy Purchase Order #: 23022035

PCC: EX/0
620-S1
Term: 11/16/2021 thru 11/30/2026

Requisition #: 0000209795

INVOICING - See above for Bill to Information

See above for SHIP TO ADDRESS ON PO

Agency Delivery Contact:
Margaret Moreno / 210-531-7718
Email: Margaret.Moreno@hhs.texas.gov

Destination SASH Warehouse: Please deliver to Bldg. 558
Info for Warehouse staff:
Delivery Contact: Sheila Lewis-Garcia
Phone #: 210-531-8380
Email: Sheila.lewisgarcia@hhs.texas.gov
Bldg/Floor/Cubicle: Arnold Hall Nurse Station

HHSC terms and conditions attached

Purchaser Information:
HHSC Purchasing:
Contact Name: Leslie Alexander
Contact Phone: 512-406-2424
Fax: 512-406-2695
Email: Leslie.Alexander@hhs.texas.gov

VENDOR INFORMATION:
Contractor: WorkQuest, Inc.
Contact Name: WorkQuest Customer Service
Email: customerservice@workquest.com
Phone: (512) 451-8145

Freight Terms are FOB Destination Prepaid and Allowed/Add

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Terms: Net 30

LEGAL SITE:
Prison Made Good Act 2155.065 and is noncompetitive.
INTERAGENCY COOPERATION ACT - TGC Chapter 771

1-1	62080832001 - Pen/Highlighter Combo, Rollerball Black Ink, Fluorescent Yellow, Deluxe Rite-N-Lite	620-80	10.00	EA	14.01000	\$140.10	10/28/2022
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Schedule Total \$140.10

Item Total for Line 1 \$140.10

Total PO Amount \$140.10

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



10/14/2022