

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000302899
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/17/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Coleman, Rosetta V 512/406-2677

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0-TGC 2155.441, Managed Term Contract 962-S3
Requisition 0000207835
PO Service Dates 10/24/22 to 08/31/2023

Terms and Conditions per Managed Term Contract 962-S3 apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 14

Job classification: 4072
Job class title :HIV Surveillance CIDR Public Health Prevention Specialist I (Jana Moorhead, Lisa Stafford)
Job skill level: Entry
Temp: 5
Hours per week: 40
Estimated hours: 1900

Start Date: 10/24/22
End Date: 12/31/22

JOB DESCRIPTION:

Resolution of duplicate cases across state lines allows for federal funders and state agencies to accurately determine the current morbidity of HIV and make data driven decisions about funding distribution. CIDR is a required activity in the PS18-1802 grant is to resolve historical interstate duplicates. Duties of the positions are as follows:

Schedule calls with other states to discuss duplicate resolution
Resolve duplicate case pairs in eHARS, THISIS, or access database as directed by the HIV Epidemiology and Surveillance Group Manager
Enter duplicate resolution outcomes into eHARS or assigned access database Enter updated lab, residence and diagnosis information for matching case pairs with other states Support HIV Core Surveillance Program by ensuring accurate and complete data collection Adhere to TB\HIV\STD Confidentiality rules and protocols

Knowledge of public health, data collection or data management
Skill with computer data entry
Ability to communicate via telephone or Microsoft teams
Ability to coordinate schedules with other states
Ability to work independently and self motivate

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Department: TB\HIV\STD Section (H33000)
Street Address (Report-to Worksite Location): 201 W Howard Lane
City/State/Zip: Austin, TX 78753
Bldg/Room#: Suite 201

Supervisor Name (Time card approval/resume reviewer/interviewer): Analise Monterosso
Phone: 512-483-1463
Email: Analise.Monterosso@dshs.texas.gov

Agency Contact: DAndra Luna
Phone: 512-632-7276
Email: dandra.luna@dshs.texas.gov

PCS contact: Rosetta Coleman, CTCM, CTCD
Phone number: (512)-406-2677
Email address: rosetta.coleman03@hhs.texas.gov

Vendor: WorkQuest
Address: 1011 E 53 1/2 St
Austin, TX 78751
Supplier/Payee ID: 1741976051
CPA ID#: 84202

Contact: Mike Pierulla
Phone: 512-834-8242
Email: tempservicepo@workquesttx.com; mpierulla@workquesttx.com

CC: tempservicepo@workquesttx.com

Reference PO# 190123

1-1	FY23 Workquest TEMPS-FIVE (5) Public Health Prevention Specialist I	962-69	1848.00	HR	31.45000	\$58,119.60	10/18/2022
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Schedule Total \$58,119.60

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Item Total for Line 1							\$58,119.60
Total PO Amount							\$58,119.60

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<p style="margin: 0;">Authorized By <i>Rosetta Coleman, CTCM</i></p>	<p>10/18/2022</p>
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