

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000303181
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/20/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Manor,Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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** PLEASE SEND INVOICES VIA EMAIL TO 710Accounting@hhsc.state.tx.us

Bill To: 4507
Abilene State Supported Living Center
Attn: Accounts Payable
PO Box 451
Abilene, Tx 79604
Accounts Payable Contact 325-795-3933
(Medical) 325-795-3237
Email Invoices to: 710Accounting@hhsc.state.tx.us

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

*****Ship to Attention: Central Warehouse- Jeffery.Lee@hhs.texas.gov 806-741-3559*****
Info for Warehouse Staff:
Delivery Contact: Luisa Olguin-Torrez 806-741-3511 luisa.olguin-torrez@hhs.texas.gov BLDG.501 RM. 119
Betty Moore, Phone: 806-741-3614 Email: betty.moore@hhs.texas.gov

HHSC BUYER:
Darryl Manor, Purchaser CTCD
Temp Cell: 512-853-0576 Phone: (512) 406-2475
E-Mail Address: darryl.manor@hhs.texas.gov

VENDOR:
WorkQuest (formerly TIBH)
Contact Name: Audrey Cedillo
Email: Smartbuy@Tibh.Org
Phone: (512) 451-8145

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 615-S1

Smartbuy PO: 23024111

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REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000208814

1-1	Desktop Calendar Year "2023" Item#61519130779	615-19	103.00	EA	8.49000	\$874.47	11/21/2022
Schedule Total						\$874.47	
Item Total for Line 1						\$874.47	
2-1	appointment planner monthly 8 7/8 x11-1/4 YEAR "2023" Item#61515074505	615-19	100.00	EA	14.65000	\$1,465.00	11/21/2022
Schedule Total						\$1,465.00	
Item Total for Line 2						\$1,465.00	
3-1	Chair Mat 46" x 60", No Lip, rolled Cleated for Carpet Item#61523160341	615-23	1.00	EA	67.80000	\$67.80	11/21/2022
Schedule Total						\$67.80	
Item Total for Line 3						\$67.80	
4-1	appointment planner, 8 7/8x11-1/5 weekly "2023" Item#61515074503	615-15	2.00	EA	18.94000	\$37.88	11/21/2022
Schedule Total						\$37.88	

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Item Total for Line 4 _____ \$37.88

Total PO Amount \$2,445.15

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Darryl Manor CTP</i>	<u>10/20/2022</u>
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