

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000303195
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/20/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 2803 - San Antonio:1067 Bandera Rd HEALTH & HUMAN SERVICES COMMISSION 1067 Bandera Rd San Antonio TX 78228 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhs.state.tx.us

Purchaser: Alexander, Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase

TX Smart Buy Purchase Order #: 23024123

PCC: EX/0
615-S1
Term: 11/16/2021 thru 11/30/2026

Requisition #: 0000209855

INVOICING - See above for Bill to Information

See above for SHIP TO ADDRESS ON PO

Agency Delivery Contact:
Primary Point of Contact:
Name: Monica Brinegar
Email: monica.brinegar@hhs.texas.gov
Phone: 210-438-6271

Secondary Point of Contact:
Name: Gary Cooper
Email: gary.cooper@hhs.texas.gov
Phone: 210-438-6230
HHSC terms and conditions attached

Purchaser Information:
HHSC Purchasing:
Contact Name: Leslie Alexander
Contact Phone: 512-406-2424
Fax: 512-406-2695
Email: Leslie.Alexander@hhs.texas.gov

VENDOR INFORMATION:
Contractor: WorkQuest, Inc.
Contact Name: WorkQuest Customer Service
Email: customerservice@workquest.com
Phone: (512) 451-8145

Freight Terms are FOB Destination Prepaid and Allowed/Add
Terms: Net 30

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			Page 2

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LEGAL SITE: Prison Made Good Act 2155.065 and is noncompetitive. INTERAGENCY COOPERATION ACT - TGC Chapter 771							
1-1	Appointment Planner Monthly 8-7/8 x 11-1/4 S. Part #49367	615-15	7.00	EA	14.65000	\$102.55	10/20/2022
Schedule Total						\$102.55	
Item Total for Line 1						\$102.55	
2-1	Calendar, Desk Pad 22x17 S. Part #56173792	615-19	3.00	EA	8.49000	\$25.47	10/20/2022
Schedule Total						\$25.47	
Item Total for Line 2						\$25.47	
Total PO Amount						\$128.02	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Leslie Akintola, CFP

10/20/2022