

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23024517**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000303360</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 10/24/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
		<b>Ship To:</b>	6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Thompson,Casandra

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14-18 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

**AGENCY CONTACT:**

Lubbock SSLC  
Whse Supvr Larry Lira  
Ph 806-741-3560  
larry.lira@hhs.texas.gov  
Reg Mgr Charles Barrett

**HHSC BUYER:**

Casandra Thompson  
Ph: 512-776-4243  
Email: Casandra.thompson@hhs.texas.gov

**VENDOR:**

Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

**PURCHASING METHOD: EX/0**

Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 485-S1,620-S1,832-S1  
Smartbuy PO: 23024517

**REQUIREMENTS/LIMITATIONS:**

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2303244 Line 12,16,17,29

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1-1	485-44-90300-0 SOAP FOAM HND/SHW CIT/GIN 3CS WRKQST 48544903 GOJO APX12 SYS	485-44	64.00	CS	47.24000	\$3,023.36	11/11/2022
<b>Schedule Total</b>						\$3,023.36	
<b>Item Total for Line 1</b>						\$3,023.36	
2-1	620-80-05800-1 PEN BALLPNT RTRCT BLK MED WRKQST 62080058001	620-80	40.00	DZ	8.53000	\$341.20	11/07/2022
<b>Schedule Total</b>						\$341.20	
<b>Item Total for Line 2</b>						\$341.20	
3-1	620-80-15102-0 PEN BALLPNT RTRCT Z-GRIP BLK WRKQST 62080151541	620-80	24.00	DZ	10.60000	\$254.40	11/07/2022
<b>Schedule Total</b>						\$254.40	
<b>Item Total for Line 3</b>						\$254.40	
4-1	832-20-11200-0 TAPE CLR RFL 3/4IN 6/PKG WRKQST 83220112	832-20	20.00	PKG	6.56000	\$131.20	11/07/2022
<b>Schedule Total</b>						\$131.20	
<b>Item Total for Line 4</b>						\$131.20	
<b>Total PO Amount</b>						\$3,750.16	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Cassandra Thompson*

10/24/2022