

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000303412</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 10/24/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 2039 - Austin:909 W 45th St (DHB) HEALTH & HUMAN SERVICES COMMISSION 909 W 45th St (DHB) PO Box 12668 Austin TX 78751 United States
			<b>Page</b> 1

**Vendor:** 1391837105 8  
4IMPRINT INC  
25303 NETWORK PL  
CHICAGO IL 606731253  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Alvarado, Veronica

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase / Requisition #: 0000210478

Procurement Type: SP/E  
Not to Exceed \$2678.20

Shipping Instructions: Ship according to the DUE DATES specified on the PO.

Freight: F.O.B Destination Freight Prepaid Allowed

Delivery: 5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

Quote: 23853946

Primary Contact:  
Thelma Rey @ 915-471-8746  
thelma.rey@hhs.texas.gov

See attachment containing multiple shipment locations.

Purchaser:  
Veronica Alvarado @ 512-406-2505  
Veronica.Alvarado@hhs.texas.gov

Vendor Information:  
4IMPRINT  
Liz McGlenn @ 877-446-7746 Ext. 8434  
lmcglenn@4imprint.com

Requirement / Limitations:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

1-1	Hanes Authentic T Shirt- Screen-Colors	200-70	300.00	EA	4.98000	\$1,494.00	11/01/2022
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**Schedule Total**                     \$1,494.00

**Item Total for Line 1**                     \$1,494.00

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	Additional color run charge	965-57	1200.00	EA	.19000	\$228.00	11/01/2022
<b>Schedule Total</b>						\$228.00	
<b>Item Total for Line 2</b>						\$228.00	
3-1	Set Up charge (1st color)	963-39	1.00	EA	40.00000	\$40.00	11/01/2022
<b>Schedule Total</b>						\$40.00	
<b>Item Total for Line 3</b>						\$40.00	
4-1	set up charge (additional location)1	963-39	5.00	LOT	15.00000	\$75.00	11/01/2022
<b>Schedule Total</b>						\$75.00	
<b>Item Total for Line 4</b>						\$75.00	
5-1	Additional Location Run Charge 1st color	963-39	300.00	EA	1.07000	\$321.00	11/01/2022
<b>Schedule Total</b>						\$321.00	
<b>Item Total for Line 5</b>						\$321.00	
6-1	Additional Location Run Charge 2nd color	963-39	1200.00	EA	.19000	\$228.00	11/01/2022
<b>Schedule Total</b>						\$228.00	
<b>Item Total for Line 6</b>						\$228.00	
7-1	Set Up Charge	963-39	4.00	EA	15.00000	\$60.00	11/01/2022

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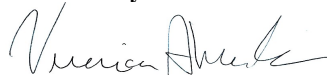
Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
<b>Schedule Total</b>						\$60.00	
<b>Item Total for Line 7</b>						\$60.00	
8-1	Freight	962-86	1.00	LOT	169.70000	\$169.70	11/01/2022
<b>Schedule Total</b>						\$169.70	
<b>Item Total for Line 8</b>						\$169.70	
9-1	Drop Ship Charge	963-39	10.00	LOT	6.25000	\$62.50	11/01/2022
<b>Schedule Total</b>						\$62.50	
<b>Item Total for Line 9</b>						\$62.50	
<b>Total PO Amount</b>						\$2,678.20	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**10/24/2022**