

Health and Human Services Commission

Purchase Order

TX SmartBuy PO ID 23027804

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000303552
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 10/25/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6689 - Brenham:4001 S Hwy 36 HEALTH & HUMAN SERVICES COMMISSION 4001 S Hwy 36 Brenham TX 77833 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Small, Amir

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday thru Friday except designated State Holidays when the Warehouse is closed.
DELIVER TO THE WAREHOUSE - INCLUDE OR MARK P.O. NUMBERS ON PACKING SLIPS, CARTONS, PACKAGES, BUNDLES, ETC.
Please Call agency delivery contact to schedule delivery 24 hours prior to arrival

FREIGHT: F.O.B Destination Freight Prepaid Allowed
DELIVERY: 10-14 days after receipt of PO

AGENCY DELIVERY CONTACT:
Brenham SSLC
Bobby Herrin
Ph: 979-277-1537
Email: bobby.herrin@hhs.texas.gov

HHSC BUYER:
Amir Small, Purchaser III,
Ph: 512-420-2592
Email: Amir.Small@hhs.texas.gov

VENDOR:
WorkQuest
Customer Service
Ph: 512-451-8145
Email: customerservice@workquest.com

CONTRACT #: 390-S1,485-S1,605-S1,620-S1,640-S1,645-S1
PURCHASING METHOD: EX-0
REQUIREMENTS/LIMITATIONS:
FY23. This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.
Requisition #: MIM2303468; Line(s)#: 10,17,18,20,21,27

1-1	390-91-35000-2 WATER DRINK 16.9OZ 24/CS WRKQST 39091350002	390-91	216.00	CS	6.69000	\$1,445.04	11/09/2022
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Schedule Total		\$1,445.04
Item Total for Line 1		\$1,445.04

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2-1	485-83-25000-3 CLEANER FLR FINISH PRO LN WRKQST 48583250003	485-83	10.00	CS	107.85000	\$1,078.50	11/07/2022
Schedule Total						\$1,078.50	
Item Total for Line 2						\$1,078.50	
3-1	605-85-07010-0 STAPLES 1/4 5000/BX 5BX/PKG WRKQST 60585070100	605-85	26.00	PKG	7.57000	\$196.82	11/09/2022
Schedule Total						\$196.82	
Item Total for Line 3						\$196.82	
4-1	620-90-24185-2 MARKER PRM JMBO BLT TP BLK WRKQST 62090241852	620-90	10.00	DZ	8.30000	\$83.00	11/09/2022
Schedule Total						\$83.00	
Item Total for Line 4						\$83.00	
5-1	640-15-16175-8 BAG PAPER BROWN 8LB 500/PKG WRKQST 64015161758 HVY WT	640-15	10.00	PKG	24.31000	\$243.10	11/07/2022
Schedule Total						\$243.10	
Item Total for Line 5						\$243.10	
6-1	665-24-11502-9 LINER PLAS CLR 55GAL 250/CS WRKQST 48505115029	665-24	90.00	CS	105.14000	\$9,462.60	11/09/2022
Schedule Total						\$9,462.60	
Item Total for Line 6						\$9,462.60	
Total PO Amount						\$12,509.06	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Amir Small, CTCD

10/26/2022