

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> N/A, Service, Pick up, etc.	<b>Ship Via</b> NONE	<b>Purchase Order</b> <b>HHSTX-3-0000303868</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 10/31/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 0735 - Corpus Christi:4410 Dillon HEALTH & HUMAN SERVICES COMMISSION 4410 Dillon Ln Ste 28 Corpus Christi TX 78415 United States
			<b>Page</b> 1

**Vendor:** 1815044720 1  
ACE COURT REPORTING SERVICE LLC  
220 E UNIVERSITY DR  
EDINBURG TX 785393548  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Atchley,Cindy Jean 432/263-9617

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding  
EX/0 Legal Cite 2155.144; Client Purchase  
PO must not exceed \$10,000.00  
PO Amount: \$2,832.50  
Requisition 0000205445  
Pricing per Estimate/ Quote dated 10/25/2022  
Rate: See Estimate/ Quote

PO Date: 10/31/2022-08/31/2023 no renewals  
Service Dates: 01/10/2023 and 01/11/2023

Client Service: Court Reporting Services  
Ref: SOAH Docket No. 529-19-2536; Suffix: ADS

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods and/or services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor Contact:  
Contact: Joe Arcaute  
Phone: 956-380-1100  
Email: info@acecourtreporting.com

For: HHSC/Region 11 -LTCR

HHSC Contact:  
Rachel Anduja  
Phone: 361-878-3558  
Email: rachel.anduja@hhs.texas.gov

PCS Contact:  
Cindy Atchley, CTCD  
Phone: 432-263-9617  
Email: cindy.atchley@hhs.texas.gov

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Two Day Court Reporting; Service Dates  
01/10/2023 and 01/11/2023; Reqn  
205445

**Schedule Total**                     \$2,832.50

Administrative Hearing  
SOAH DOCKET NO. 529-19-2536; Suffix: ADS  
Order No. 14 Granting Motion for Continuance  
Two-day hearing on 11/10/2023 and 01/11/2023  
Via Zoom videoconference  
1 Tex. Admin. Code § 155.405(c).

**Item Total for Line 1**                     \$2,832.50

**Total PO Amount**                     \$2,832.50

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Cindy Atchley, CTED</i>	<b><u>10/31/2022</u></b>
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