

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000303967
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5030 - Terrell:1200 E Brin HEALTH & HUMAN SERVICES COMMISSION 1200 E Brin PO Box 70 Terrell TX 75160 United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Arnold,Valerie

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23

NIGP: 037-78

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 20 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:

Contract Manager: Stephany VanBolden
Contract manager phone: 972-551-8563
Contract manager email: stephany.vanbolden@hhs.texas.gov

SME Agency Contact: REAGAN TEEL
SME Agency Contact phone: 972-551-8200
SME Agency Contact email: reagan.teel@hhs.texas.gov

*****MAIL TO INFORMATION: 5030 *****

BUILDING: Warehouse
CONTACT: Stephany VanBolden
PHONE #: 972-551-8563
FAX#: 972-551-8052
Email: stephany.vanbolden@hhs.texas.gov

HHSC BUYER:

Valerie Arnold, CTCD, CTCM
Purchaser III
Procurement and Contracting Services
Office: 512-776-7312
valerie.arnold@hhs.texas.gov
1100 W. 49th Street | Mail Code 2020
Austin, TX 78756

VENDOR:

VENDOR: 4IMPRINT INC.
VID: 13918371058
VENDOR ADDRESS: 2503 NETWORK PL

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CHICAGO, IL 60673-1253
VENDOR CONTACT: ERIN HARRIS SPECIAL ORDERS CUSTOMER SERVICE
VENDOR PHONE: 1-877-446-7746, EXT 8702
VENDOR EMAIL: EHARRIS@4IMPRINT.COM

Informal IFB # 0000206623

PURCHASING METHOD: OM/F Texas Government Code 2156.063 Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000206623

F1110 / FY23 / GOODS /TPO REQUEST: \$12,673.72 / EMPLOYEE APPRECIATION

*SCOR Division: 19 HHSC - State Operated Facilities
NGIP/ITEM CODE: 037 / 52 ACCT CODE: 721100 UOM: EA

TERM: 11/01/2022 THRU 08/31/2023
ACCOUNT #132915

PREVIOUS PURCHASER: RICHARD VASQUEZ
PREVIOUS PURCHASER PHONE: 512-636-7327
PREVIOUS PURCHASER EMAIL: RICHARD.VASQUEZii@HHS.TEXAS.GOV
PREVIOUS PO: HHSTX-2-0000280590

PCS Email PO to: STEPHANY.VANBOLDEN@HHS.TEXAS.GOV / Lead Contact
STEPHANY.VANBOLDEN@HHS.TEXAS.GOV / Contract Specialist

VENDORS SEND INVOICES VIA EMAIL TO: DSHS.TSHBUSINESSOFFICE@DSHS.TEXAS.GOV
PO BILL TO INFORMATION
TERRELL STATE HOSPITAL
ACCOUNTING DEPT
P.O. BOX 70 / 1200 EAST BRIN STREET / TERRELL, TX 75160
CODE # 3072
Email# dshs.tshbusinessoffice@dshs.texas.gov

MAIL TO INFORMATION: 5030
BUILDING: Warehouse

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PHONE #: 972-551-8563
FAX#: 972-551-8052
Email: stephany.vanbolden@hhs.texas.gov

JUSTIFICATION: THIS PURCHASE IS FOR EMPLOYEE APPRECIATION. THIS HAS BEEN A ANOTHER YEAR FULL OF FEAR FOR EVERYONE'S HEALTH DUE TO THE COVID PANDEMIC BUT OUR FANTASTIC TEAM OF STAFF HAS STEPPED UP TO PLATE TO CONTINUE TO PROVIDE EXCELLENT AND EXTRAORDINARY CARE TO OUR PATIENTS / EACH OTHER AND VENDORS.

ITEM: 4IMPRINT HEATHERED 15: LAPTOP BACKPACK - EMBROIDERED
ITEM#: 147856-H-E
PRODUCT COLOR: BASE,TRIM: HEATHER GREY-BLACK
IMPRINT: FRONT POCKET CENTER
IMPRIONT COLORS: TDB

QUOTE ATTACHED TO LINE 1
ARTWORK IS ATTACHED TO LINE 1

ARTWORK MUST BE APPROVED

TOTAL NUMBER OF PIECES: 800

POLYESTER SLING BAG HAS A SIDE USB PORT WITH CABLE, MAKING IT EASY FPR THEM TO ATTACH THEIR POWER BACK AND BOOST THEIR BATTERY. BAG FEATURES A ZIPPERED MAIN COMPARTMENT, INTERIOR ORGANIZATION POCKETS, ZIPPERED FRONT POCKET, AND AN ADJUSTABLE SHOULDER STRAP WITH A ZIPPERED POCKET. Item is 14 x 7 x 31/2

1-1	4IMPRINT / 4IMPRINT HEATHERED 15" LAPTOP BACKPACK - EMBROIDEREDT / ITEM#: 147856 H- E / COLOR/TRIM: HEATHER GREY, BLACK -CG5-TSH	037-78	1.00	LOT	13197.38000	\$13,197.38	11/01/2022
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FREIGHT CHARGE IS INCLUDED
ON THIS LINE OF \$805.38

Schedule Total \$13,197.38

Item Total for Line 1 \$13,197.38

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Total PO Amount \$13,197.38

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Valerie Arnold, CTCM, CTCM

11/01/2022