

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23028858**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000304170</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/02/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 4548 - Harlingen:1401 S Rangervill HEALTH & HUMAN SERVICES COMMISSION 1401 S Rangerville Rd Harlingen TX 78552 United States
			<b>Page</b> 1

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Thompson,Casandra

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14-30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Rio Grande State Hospital  
Whse Supvr Taylor Gain  
Ph - 956-364-8041  
taylor.gain@hhs.texas.gov  
Reg Mgr Adrian Gerry

HHSC BUYER:  
Casandra Thompson, CTCD  
Ph: 512-776-4243  
Email: Casandra.thompson@hhs.texas.gov

VENDOR:  
Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 390-S1, 405-S1, 615-S1, 620-S1,  
Smartbuy PO: 23028858

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2303418 Line 12,14,32,33,50,51,52

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1-1	390-91-35000-2 WATER DRINK 16.9OZ 24/CS WRKQST 39091350002	390-91	432.00	CS	6.69000	\$2,890.08	11/17/2022
<b>Schedule Total</b>						\$2,890.08	
<b>Item Total for Line 1</b>						\$2,890.08	
2-1	620-90-77105-6 MARKER PRM RTRCT AST COL 4/PKG WRKQST 62090771056	620-90	25.00	PKG	4.80000	\$120.00	11/17/2022
<b>Schedule Total</b>						\$120.00	
<b>Item Total for Line 2</b>						\$120.00	
3-1	620-90-68020-8 HI-LITER AST COL 4/PKG WRKQST 62090680208	620-90	25.00	PKG	4.80000	\$120.00	11/17/2022
<b>Schedule Total</b>						\$120.00	
<b>Item Total for Line 3</b>						\$120.00	
4-1	620-90-36300-3 HI-LITER FLRSCNT YLW WDG TIP WRKQST 62090361007	620-90	25.00	DZ	8.30000	\$207.50	11/17/2022
<b>Schedule Total</b>						\$207.50	
<b>Item Total for Line 4</b>						\$207.50	
5-1	620-80-15102-0 PEN BALLPNT RTRCT Z-GRIP BLK WRKQST 62080151541	620-80	50.00	DZ	10.60000	\$530.00	11/17/2022
<b>Schedule Total</b>						\$530.00	
<b>Item Total for Line 5</b>						\$530.00	
6-1	615-62-38400-0 NOTE SLF STCK YLW 3X3IN 12/PKG	615-62	30.00	PKG	9.39000	\$281.70	11/17/2022

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	WRKQST 61562384000						
					<b>Schedule Total</b>	\$281.70	
					<b>Item Total for Line 6</b>	\$281.70	
7-1	405-73-73175-5 OIL SHREDDER 16OZ BTL 4/CS WRKQST 40573731755	405-73	8.00	CS	52.92000	\$423.36	12/01/2022
					<b>Schedule Total</b>	\$423.36	
					<b>Item Total for Line 7</b>	\$423.36	
					<b>Total PO Amount</b>	\$4,572.64	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

Casandra Thompson, CTCD

**11/03/2022**