

Health and Human Services Commission

Purchase Order

TX SmartBuy PO ID 23029085

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000304307
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/04/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
		Ship To:	5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Thompson,Casandra

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7-20 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Kerrville State Hospital
Whse Supvr Keith Dowdy
Ph 830-258-5206
patrick.dowdy@hhs.texas.gov
Reg Mgr Jessica Jackson

HHSC BUYER:
Casandra Thompson, CTCD
Ph: 512-776-4243
Email: Casandra.thompson@hhs.texas.gov

VENDOR:
Contractor: WorkQuest, Inc.
Email: smartbuy@workquest.com
Phone: (512) 451-8145

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 207-S2,475-S1,485-S1,620-S1,645-S1
Smartbuy PO: 23029085

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2303300 Line 3,8,12,19,25

1-1	207-72-50203-3	207-72	7.00	BX	23.34000	\$163.38	11/18/2022
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	LABEL ADRS AVRY 5160 1X2-5/8 WRKQST 20772502033 3000/BX						
					Schedule Total	\$163.38	
					Item Total for Line 1	\$163.38	
2-1	475-41-48297-3 GLOVE NTRL PF XL BLU 100/BX WRKQST 47541484058	475-41	450.00	BX	16.40000	\$7,380.00	11/11/2022
					Schedule Total	\$7,380.00	
					Item Total for Line 2	\$7,380.00	
3-1	485-44-90300-0 SOAP FOAM HND/SHW CIT/GIN 3CS WRKQST 48544903 GOJO APX12 SYS	485-44	90.00	CS	47.24000	\$4,251.60	11/22/2022
					Schedule Total	\$4,251.60	
					Item Total for Line 3	\$4,251.60	
4-1	620-86-50924-7 MARKER DRY ERS CHSL TP AST COL WRKQST 62086509247 4/PKG	620-86	24.00	PKG	6.15000	\$147.60	11/18/2022
					Schedule Total	\$147.60	
					Item Total for Line 4	\$147.60	
5-1	645-21-21015-9B PAPER COPY 8.5X11 10RM/CTN WRKQST MULTIPLES	645-21	40.00	CTN	48.89000	\$1,955.60	11/24/2022
					Schedule Total	\$1,955.60	
	CT 11/04/2022 Price decrease from \$81.81 to \$48.89						
					Item Total for Line 5	\$1,955.60	
					Total PO Amount	\$13,898.18	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Casandra Thompson, CTCD

11/04/2022