

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms FOB Dest. Prepaid & Allowed	Ship Via BEST WAY	Purchase Order HHSTX-3-0000304387
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/04/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 11/4/2022
			Page 1
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Manor, Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

Please send invoices to this email address: Invoices@dshs.state.tx.us

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 15 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

SHIP ATTENTION TO AGENCY CONTACT:

Gabriela Soto
Ph: 512-648-7442
E-Mail: Gabriela.Soto@dshs.texas.gov

HHSC BUYER:

Darryl Manor, Purchaser CTCD
Temp Cell: 512-853-0576 Phone: (512) 406-2475
E-Mail Address: darryl.manor@hhs.texas.gov

VENDOR:

ODP Business Solutions LLC
Lisa Patton
Strategic Account Manager
Business Solutions Division | Office Depot, Inc.
c: 713.878.2158 | lisa.patton@officedepot.com
***** stateoftexas@officedepot.com

PURCHASING METHOD: SP/E

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000206014

1-1	Safco® Precision Drafting Table Base, 35-1/2"H x 56-3/8"W x 30-1/2"D, Gray	425-37	1.00	EA	888.99000	\$888.99	11/21/2022
-----	---	--------	------	----	-----------	----------	------------

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms FOB Dest. Prepaid & Allowed	Ship Via BEST WAY	Purchase Order HHSTX-3-0000304387
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/04/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 11/4/2022
			Page 2
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Manor, Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Item #706001						
					Schedule Total	\$888.99	
	Direct link to item on Vendor website: https://www.officedepot.com/catalog/catalogSku.do?id=706001pr=customerEnteredSku=706001cm_cat=1021721						
					Item Total for Line 1	\$888.99	
2-1	VersaDesk Power Pro Sit-To-Stand Height-Adjustable Electric Desk Riser, Black Item #850530	425-83	3.00	EA	430.49000	\$1,291.47	11/21/2022
					Schedule Total	\$1,291.47	
	Direct link to item: https://www.officedepot.com/a/products/850530/VersaDesk-Power-Pro-Sit-To-Stand/#Description						
					Item Total for Line 2	\$1,291.47	
3-1	Safco® Anti-Fatigue Mat, Rectangular, 20" x 30", Black Item #808797	360-27	3.00	EA	109.99000	\$329.97	11/21/2022
					Schedule Total	\$329.97	
	Direct link to item requested: https://www.officedepot.com/a/products/808797/Safco-Anti-Fatigue-Mat-Rectangular-20/						
					Item Total for Line 3	\$329.97	
4-1	Brother® QL-600 Label Printer Item #9040831	605-30	9.0000	EA	121.79000	\$1,096.11	11/21/2022
					Schedule Total	\$1,096.11	
	Direct link to item: https://www.officedepot.com/a/products/5567604/DYMO-Label-Writer-550-Turbo-Label/						
					Item Total for Line 4	\$1,096.11	
5-1	Dymo Labelwriter Address 30251 Label Printer Labels 1.13 W Black on White 130 Labels/Roll 2 Rolls/ Item #967253	615-60	20.00	BOX	17.49000	\$349.80	11/21/2022

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms FOB Dest. Prepaid & Allowed	Ship Via BEST WAY	Purchase Order HHSTX-3-0000304387
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/04/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 11/4/2022
			Page 3
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Manor, Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Schedule Total						\$349.80	
Direct link to item on website: https://www.officedepot.com/a/products/967253/DYMO-30251-LabelWriter-Address-Labels-30251/							
Item Total for Line 5						\$349.80	
Total PO Amount						\$3,956.34	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Darryl Manor CTP</i>	11/04/2022
---	-------------------