

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000304469</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/07/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 1156 - Austin:4601 W Guadalupe St HEALTH & HUMAN SERVICES COMMISSION 4601 W Guadalupe St Austin TX 78751 United States

**Vendor:** 1455478896 9  
TEXAS CHAPTER OF INTL ASSN OF WORKFORCE  
PO BOX 12945  
AUSTIN TX 787112945  
United States

**Bill To:** Chief Policy and Regulatory Of  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Purchaser:** Alba, Yvonne E 512/406-2416

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
SP/E  
Requisition 0000191563 - Pricing per Quote \$450.00  
PO Service Dates 11-7-22 to 8-31-2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

**Vendor Contact**  
Texas Chapter of International Association of Workforce Professionals  
Albert Alvarado  
Conference Planning Meeting Services  
1117 Trinity Street  
Austin, TX 78701  
512-756-3827  
alberto.alvarado@twc.texas.gov

**Agency contact**  
Larry AThomas  
512-929-6782  
larry.thomas@hhs.texas.gov

**PCS Contact**  
Yvonne Alba  
512-406-2416  
yvonne.alba@hhs.texas.gov

1-1	25th Annual Texas Workforce Conference - Employee registration	963-39	1.00	EA	450.00000	\$450.00	11/07/2022
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**Schedule Total**                     \$450.00

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Invoice registration payment for 25th Annual Texas Workforce Conference.

**Item Total for Line 1** \$450.00

**Total PO Amount** \$450.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Yvonne Alba, CTCM</i>	<b>11/07/2022</b>
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