

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000304885</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/14/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 0161 - Austin:4616 W Howard Ln HEALTH & HUMAN SERVICES COMMISSION 4616 W Howard Ln Ste 1-120 Austin TX 78728 United States
			<b>Page</b> 1

**Vendor:** 1900999880 8  
SOUTH CENTRAL SUPPLY LLC  
828 BETTERMAN DR  
PFLUGERVILLE TX 786605117  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Fletcher, Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Agency Contact: Teresa Strogen  
Phone: 512/832-7692  
EMAIL:

HHSC PCS CONTACT: Patricia Fletcher  
Phone: 512-406-2538  
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

VENDOR: South Central Supply  
Name Hope Craft  
Tel # 512/832-7692  
Email: sales@supplytexas.com

Please find a copy of our standard terms and conditions attached.  
Please confirm receipt of this purchase order.  
NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

1-1	Pentel® EnerGel Blue Barrel, Black Ink, Pack Of 12 Pens Item #6308377	620-80	2.00	EA	22.99000	\$45.98	11/14/2022
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**Schedule Total**                     \$45.98

Items requested for business needs.  
Pentel EnerGel Deluxe RTX Retractable Liquid Gel Pens, Fine Point, 0.5 mm, 54% Recycled, Blue Barrel, Black Ink, Pack Of 12 Pens  
**Item Total for Line 1**                     \$45.98

2-1	Pentel® R.S.V.P.® Fine Point, 0.7 mm, Clear Barrel, Black Ink, Item #987388	620-80	6.00	EA	7.99000	\$47.94	11/14/2022
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**Schedule Total**                     \$47.94

**Item Total for Line 2**                     \$47.94

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3-1	Pentel® R.S.V.P.® Ballpoint Pens, Fine Point, 0.7 mm, Clear Barrel, Blue Ink, Item #987396	620-80	6.00	EA	7.99000	\$47.94	11/14/2022
<b>Schedule Total</b>						\$47.94	
<b>Item Total for Line 3</b>						\$47.94	
4-1	Pentel® R.S.V.P. Medium Point, 1.0 mm, Clear Barrel, Violet Ink, Pack Of 12 Item #759736	620-80	2.00	EA	7.99000	\$15.98	11/14/2022
<b>Schedule Total</b>						\$15.98	
<b>Item Total for Line 4</b>						\$15.98	
5-1	Pentel® R.S.V.P. Medium Point, 1.0 mm, Clear Barrel, Black Ink, Pack Of 12 Item #120675	620-80	6.00	EA	7.99000	\$47.94	11/14/2022
<b>Schedule Total</b>						\$47.94	
<b>Item Total for Line 5</b>						\$47.94	
6-1	Pentel® R.S.V.P. Medium Point 1.0 mm, Clear Barrel, Blue Ink, Pack Of 12 Item #120709	620-80	6.00	EA	7.99000	\$47.94	11/14/2022
<b>Schedule Total</b>						\$47.94	
<b>Item Total for Line 6</b>						\$47.94	
7-1	12" x 15-1/2" Manila Envelopes, Clasp Closure, Brown Kraft, Box Of 100 Item #330960	310-06	2.00	EA	27.99000	\$55.98	11/14/2022

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
<b>Schedule Total</b>						\$55.98	
<b>Item Total for Line 7</b>						\$55.98	
8-1	9" x 12" Manila Envelopes, Clasp Closure, Brown Kraft, Box Of 100 Item #330808	310-06	3.00	EA	16.50000	\$49.50	11/14/2022
<b>Schedule Total</b>						\$49.50	
<b>Item Total for Line 8</b>						\$49.50	
9-1	Planner, 8-1/2" x 11", Color Wheel, January To December 2023, Item #7048356	615-72	8.00	EA	22.99000	\$183.92	11/14/2022
<b>Schedule Total</b>						\$183.92	
<b>Item Total for Line 9</b>						\$183.92	
10-1	Appointment Book, 8-1/2" x 11", Enterprise, January to December 2023 Item #8820096	615-72	8.00	EA	19.88000	\$159.04	11/14/2022
<b>Schedule Total</b>						\$159.04	
<b>Item Total for Line 10</b>						\$159.04	
11-1	Planner, 8-1/2" x 11", Marble, January To December 2023, NW8511PPM Item #9794018	615-72	8.00	EA	22.99000	\$183.92	11/14/2022
<b>Schedule Total</b>						\$183.92	
<b>Item Total for Line 11</b>						\$183.92	
12-1		615-72	8.00	EA	25.99000	\$207.92	11/14/2022

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2023 RY Weekly Monthly Planner,  
Large, 8 1/2" x 11" Item #6076919

**Schedule Total**                      \$207.92

**Item Total for Line 12**                      \$207.92

**Total PO Amount** \$1,094.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Patricia Fletcher, CFPM*

**11/14/2022**