

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000304931
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/14/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Arnold, Valerie

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23

NIGP: 615-S1

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
sarah.avila@dshs.texas.gov - Phone: 512-420-6215

HHSC BUYER:
Valerie Arnold, CTCD, CTCM
Purchaser III
Procurement and Contracting Services
Office: 512-776-7312
valerie.arnold@hhs.texas.gov
1100 W. 49th Street | Mail Code 2020
Austin, TX 78756

VENDOR:
VID: 17419760511
Contractor: WorkQuest, Inc.
Email: smartbuy@workquest.com
Phone: (512) 451-8145
Address: 1011 East 53 1/2 Street Austin TX 78751

PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 615-S1

Smartbuy PO: X

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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Requisition 0000210943

- *****
1. Please send a copy of the signed PO to sarah.avila@dshs.texas.gov - Phone: 512-420-6215
 2. Please note to vendor to send invoices to this email address: Invoices@dshs.state.tx.us
 3. DSHS Claims: Invoice approval to pay send to sarah.avila@dshs.texas.gov and gabriela.soto@dshs.texas.gov
 4. Purchaser please see requisition comments line for exact link to item via Texas SmartBuy

1-1	Mouse Pad - Assorted Colors (supply cabinet)	204-68	10.00	DZ	27.21000	\$272.10	11/14/2022
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Schedule Total \$272.10

direct link: <https://www.txsmartbuy.com/product/2554789>

Item Total for Line 1 \$272.10

2-1	Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa (20- IIS 20-supply cabinet)	620-80	40.00	PCK	6.08000	\$243.20	11/14/2022
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Schedule Total \$243.20

direct link: <https://www.txsmartbuy.com/product/2554882>
20- IIS 20-supply cabinet

Item Total for Line 2 \$243.20

3-1	Binder, Pressboard, 1" Capacity, 8 1/2" x 11", 3 Ring (20-IIS- 20 Supply Cabinet)	615-73	40.00	EA	2.90000	\$116.00	11/14/2022
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Schedule Total \$116.00

direct link: <https://www.txsmartbuy.com/product/2554705>

Item Total for Line 3 \$116.00

4-1	Dry Erase Starter Kit, 4 Chisel Tip Markers, Eraser, Cleaner (IIS)	620-86	10.00	SET	8.30000	\$83.00	11/14/2022
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Schedule Total \$83.00

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
direct link: https://www.txsmartbuy.com/product/2556190							
					Item Total for Line 4	\$83.00	
5-1	Pencil, Mechanical, 0.7mm Lead, Black Barrel (ACE)	620-60	5.00	DZ	23.22000	\$116.10	11/14/2022
					Schedule Total	\$116.10	
direct link: https://www.txsmartbuy.com/product/2556168							
					Item Total for Line 5	\$116.10	
6-1	Pencil, Mechanical, 0.7mm, Rubberized Opaque Case (supply cabinet)	620-60	20.00	DOZ	18.42000	\$368.40	11/14/2022
					Schedule Total	\$368.40	
direct link: https://www.txsmartbuy.com/product/2556174							
					Item Total for Line 6	\$368.40	
7-1	Clips, Paper Standard #1, steel,1000/Box (VOU)	615-69	25.00	BOX	5.05000	\$126.25	11/14/2022
					Schedule Total	\$126.25	
direct link: https://www.txsmartbuy.com/product/9401794							
					Item Total for Line 7	\$126.25	
8-1	Marker, Permanent, Chisel Tip, Black, Blister Pack, 2/Pk (5-VOU, 5-Supply Cabinet)	620-90	5.00	EA	.86000	\$4.30	11/14/2022
					Schedule Total	\$4.30	
direct link: https://www.txsmartbuy.com/product/2556207							
					Item Total for Line 8	\$4.30	
9-1		615-19	30.00	EA	8.49000	\$254.70	11/14/2022

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Calendar, Desk Pad, 22 X 17(supply cabinet)						
					Schedule Total	\$254.70	
	direct link: https://www.txsmartbuy.com/product/6728511				Item Total for Line 9	\$254.70	
10-1	Appointment Planner, Monthly, 8-7/8 X 11-1/4 (supply cabinet)	615-15	30.00	EA	14.65000	\$439.50	11/14/2022
					Schedule Total	\$439.50	
	direct link: https://www.txsmartbuy.com/product/6728512				Item Total for Line 10	\$439.50	
11-1	Binder, 1" Capacity, 3 Ring, Vinyl View (White) (supply cabinet)	615-73	50.00	EA	3.83000	\$191.50	11/14/2022
					Schedule Total	\$191.50	
	direct link: https://www.txsmartbuy.com/product/2554708 Preferred color is white				Item Total for Line 11	\$191.50	
Total PO Amount						\$2,215.05	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Valerie Arnold, CTCD, CTCM

11/17/2022