

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000304942</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/14/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 2077 - Austin:909 W 45th St (DHB) HEALTH & HUMAN SERVICES COMMISSION 909 W 45th St (DHB) PO Box 149347 Bldg 2 Austin TX 78751 United States
			<b>Page</b> 1

**Vendor:** 3102102102 2  
HOUSE OF REPRESENTATIVES  
PO BOX 2910  
AUSTIN TX 787682910  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Breest, Maria Ana

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Retirement gift for Josephine Spencer, 10/31/2022. For questions, call House Accounting at 512-463-0835. Mail payments to: Sergeant-at-Arms

RTI: 107609

Confirmation #61352GKX  
Texas House of Representatives  
Attn: Office of the Sergeant-at-Arms  
P.O. Box 2910  
Austin, Texas 78768

Flag pickup  
The Texas Capitol  
Office of the Sergeant-at-Arms  
1100 Congress Ave  
Capitol, Room 2W.7  
Austin, Texas 78701  
INTERAGENCY  
PURCHASING METHOD: EX-0  
PURCHASE MADE UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE 2155.1441 FOR HEALTH CARE PURCHASING INCLUDING GROUP PURCHASING PROGRAMS.

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: 3 Days After Receipt of PO  
Delivery hours are from 8:00-11 :30 AM and 1 :00-4:30 PM Monday - Friday except designated State Holidays.  
Vendor send Invoice to: HHSC\_AP@hhsc.state.tx.us  
\*\*\*Will Pick up\*\*\*

Retirement gift for Josephine Spencer  
RTI: 107609

Confirmation #61352GKX

REQUESTER INFORMATION:  
Esmeralda Miller  
512-206-5203  
Esmeralda.miller@hhs.texas.gov

HHSC BUYER:  
Ana Breest, CTCD, CTCM  
512-406-2679

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Ana.breest@hhs.texas.gov

**VENDOR:**  
House of Representatives  
Attn: Office of the Sergeant-at Arms  
PO BOX 2910  
Austin, Texas 78768

**REQUIREMENTS/LIMITATIONS:**  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 Funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022

REQUISITION #212034

1-1	Josephine Spencer TX State Flag	037-43	1.00	EA	13.49000	\$13.49	11/18/2022
<b>Schedule Total</b>						\$13.49	
<b>Item Total for Line 1</b>						\$13.49	
2-1	Josephine Spencer Gift Box	037-43	1.00	EA	1.36000	\$1.36	11/18/2022
<b>Schedule Total</b>						\$1.36	
<b>Item Total for Line 2</b>						\$1.36	
3-1	Josephine Spencer Certificate	037-43	1.00	EA	.60000	\$0.60	11/18/2022
<b>Schedule Total</b>						\$0.60	
<b>Item Total for Line 3</b>						\$0.60	
<b>Total PO Amount</b>						\$15.45	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*M Breest* CTCD, CTM

11/14/2022