

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000305122
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 11/16/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: W465 - Austin:701 W 51st St HEALTH & HUMAN SERVICES COMMISSION 701 W 51st St PO Box 149030 Ste 450 Austin TX 78751 United States

Vendor: 1742983577 4
NEUTRAL POSTURE INC
ATTN ACCOUNTS RECEIVABLES
3904 N TEXAS AVE
BRYAN TX 778030555
United States

Bill To: Claims Management Division, CI
HEALTH & HUMAN SERVICES COMMISSION
701 W 51st St
PO Box 149030
Ste 450
Austin TX 78751
United States

Purchaser: Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
FREIGHT: F.O.B Destination Freight Prepaid Allowed
DELIVERY: 4 6 weeks After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays when the Warehouse is closed.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

AGENCY DELIVERY CONTACT:
Candelaria Mata
512-438-5236
candelaria.mata@hhs.texas.gov

HHSC BUYER:
Steven Chavez, CTCD, CTCM
512-712-5002
Rafael.chavez@hhs.texas.gov

VENDOR:
Neutral Posture, Inc.
Alexis Padron
979-778-0502 ext 1015 apadron@neutralposture.com

QUOTE # 20221021AP

PURCHASING METHOD: SP-E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Requisition # 0000211581

1-1	FY23 Neutral Posture Chair M Epps	425-06	1.00	EA	686.70000	\$686.70	12/21/2022
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Schedule Total \$686.70

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: W465 - Austin:701 W 51st St HEALTH & HUMAN SERVICES COMMISSION 701 W 51st St PO Box 149030 Ste 450 Austin TX 78751 United States

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United States

Purchaser: Chavez, Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 1							\$686.70
2-1	Chair Assembly	425-06	1.00	EA	125.00000	\$125.00	12/21/2022
Schedule Total							\$125.00
Item Total for Line 2							\$125.00
3-1	Lift Gate	425-06	1.00	EA	63.49000	\$63.49	12/21/2022
Schedule Total							\$63.49
Item Total for Line 3							\$63.49
Total PO Amount							\$875.19

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Steven Chavez
CTCD, CTCH

11/16/2022

