

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000305256</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/17/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1908 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Mills, George M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Lead Contact  
Name: STACEY THOMAS  
Email: STACEY.THOMAS@DSHS.TEXAS.GOV  
Phone: 512-776-7770

AP Email:

Ship to Attn: Name: STACEY THOMAS  
Email: STACEY.THOMAS@DSHS.TEXAS.GOV  
Phone: 512-776-7770

Building and Room number  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (DHT)  
PO Box 149347  
Austin TX 78756  
United States

Warehouse deliver to:

HHSC BUYER:  
George Mills, CTCD, Ph 512-406-2602, Fax 512-406-2695,  
email George.Mills@hhs.texas.gov

VENDOR:  
WORKQUEST  
Address: 1011 East 53rdSt.  
Austin TX  
Vendor Phone Number: 512-451-8145  
Email: information@workquestx.com

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PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Smartbuy PO: 23052653

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000210868

1-1	Rayovac 9V batteries -- 45006100108 -- A1604	450-06	2.00	EA	19.75000	\$39.50	11/17/2022
<b>Schedule Total</b>						\$39.50	
<b>Item Total for Line 1</b>						\$39.50	
2-1	Skilcraft Highlighters - 12 pack assorted -- 62090361007	620-90	1.00	EA	8.30000	\$8.30	11/17/2022
<b>Schedule Total</b>						\$8.30	
<b>Item Total for Line 2</b>						\$8.30	
3-1	Skilcraft Yellow Highlighters - 12 pack -- 62090383509	620-90	3.00	EA	9.50000	\$28.50	11/17/2022
<b>Schedule Total</b>						\$28.50	
<b>Item Total for Line 3</b>						\$28.50	
4-1	Skilcraft Highlighters - 12 pack assorted	620-90	1.00	EA	8.30000	\$8.30	11/17/2022

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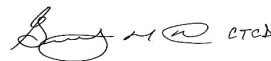
Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	-- 6209036100						
					<b>Schedule Total</b>	\$8.30	
					<b>Item Total for Line 4</b>	\$8.30	
5-1	Skilcraft Highlighters - 12 pack assorted -- 6209036100	620-90	1.00	EA	8.30000	\$8.30	11/17/2022
					<b>Schedule Total</b>	\$8.30	
					<b>Item Total for Line 5</b>	\$8.30	
					<b>Total PO Amount</b>	\$92.90	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**11/21/2022**