

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000305315</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/18/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 0900 - San Antonio:1067 Bandera Rd HEALTH & HUMAN SERVICES COMMISSION 1067 Bandera Rd San Antonio TX 78228 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-HHSC Region 8, Inspect  
HEALTH & HUMAN SERVICES COMMISSION  
11307 Roszell  
PO Box 23990  
San Antonio TX 78217  
United States

**Fax:** 210/619-8272  
**Email:** Reg08\_Admin\_Services@hhsc.state.tx.us

**Purchaser:** Omisore,Oluwaseyi Samuel 512/776-4242

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 20 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
John Trudell  
210-326-1695 John.Trudell@hhs.texas.gov

Ship to Attn: John Trudell

HHSC BUYER:  
Oluwaseyi Omisore, CTCD, CTCM  
512-776-4242 Oluwaseyi.Omisore@hhs.texas.gov

VENDOR:  
WorkQuest, Inc.  
(512) 451-8145 smartbuy@workquest.com

QUOTE: Price from vendor

PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 615-S2

Smartbuy PO: 23052359

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000212576

1-1	Boxes, Cardboard Storage, Removal Lid,	615-37	40.00	CTN	72.00000	\$2,880.00	12/20/2022
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	Letter/Legal, 25/carton; Mfg & Supplier #61537130850						
					<b>Schedule Total</b>	\$2,880.00	
					<b>Item Total for Line 1</b>	\$2,880.00	
2-1	Delivery Charge per Ctn	962-86	40.00	EA	2.00000	\$80.00	12/20/2022
					<b>Schedule Total</b>	\$80.00	
					<b>Item Total for Line 2</b>	\$80.00	
					<b>Total PO Amount</b>	\$2,960.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Oluwaseyi Omisore CTCB CTCM*

11/18/2022