

Health and Human Services Commission

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000305381 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 11/21/22 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 2794 - San Antonio:11307 Roszell HEALTH & HUMAN SERVICES COMMISSION 11307 Roszell PO Box 23990 San Antonio TX 78217 United States |
| | | | Page 1 |

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Region 8, Inspect
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Purchaser: Alvarado, Veronica

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 Purchase / Requisition #: 0000212572

Shipping Instructions: Ship according to the DUE DATES specified on the PO.

Freight: F.O.B Destination Freight Prepaid Allowed

Delivery: 15 days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

Agency Contact:
John Trudell @ 210-326-1695
John.Trudell@hhs.texas.gov

Purchaser:
Veronica Alvarado @ (512) 406-2505
Veronia.Alvarado@hhs.texas.gov

Vendor Name:
Workquest
Customer Service @ 512-451-8145
smartbuy@workquest.com

Purchasing Method: EX/0 Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 615-S1
Term: Start Date: 11-16-2021 / End Date: 11-30-2026
Smartbuy PO:

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

| | | | | | | | |
|-----|--|--------|-------|----|---------|----------|------------|
| 1-1 | Air Duster Pressured, 10 oz; Mfg & Supplier #20725292005 | 207-25 | 60.00 | EA | 6.04000 | \$362.40 | 12/12/2022 |
|-----|--|--------|-------|----|---------|----------|------------|

Schedule Total \$362.40

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| Item Total for Line 1 | | | | | | \$362.40 | |
| 2-1 | Bathroom Tissue, 2 ply, 80 Rolls per case; Mfg & Supplier #6407558 | 640-75 | 2.00 | CS | 47.72000 | \$95.44 | 12/12/2022 |
| Schedule Total | | | | | | \$95.44 | |
| Item Total for Line 2 | | | | | | \$95.44 | |
| 3-1 | Binders, 1 1/2", 3 Ring, Vinyl View - WHITE; Mfg & Supplier #61573161108 | 615-73 | 66.00 | EA | 3.83000 | \$252.78 | 12/12/2022 |
| Schedule Total | | | | | | \$252.78 | |
| Item Total for Line 3 | | | | | | \$252.78 | |
| 4-1 | Binders, 1 1/2", 3 Ring, Vinyl View - WHITE; Mfg & Supplier #61573162106 | 615-73 | 54.00 | EA | 4.17000 | \$225.18 | 12/12/2022 |
| Schedule Total | | | | | | \$225.18 | |
| Item Total for Line 4 | | | | | | \$225.18 | |
| 5-1 | Correction Tape Single Line; Mfg & Supplier #61529311005 | 615-29 | 100.00 | EA | 2.44000 | \$244.00 | 12/12/2022 |
| Schedule Total | | | | | | \$244.00 | |
| Item Total for Line 5 | | | | | | \$244.00 | |
| 6-1 | Flags, Sign Here, 2 Pack, 50 flags/pack; Mfg Supplier #61593423702 | 615-93 | 36.00 | PKG | 3.06000 | \$110.16 | 12/12/2022 |
| Schedule Total | | | | | | \$110.16 | |

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| Item Total for Line 6 | | | | | | \$110.16 | |
| 7-1 | Highlighters, 12 Pack Yellow Pen Style, Chisel Tip; Mfg & Supplier #6209036 | 620-90 | 48.00 | PCK | 6.14000 | \$294.72 | 12/12/2022 |
| Schedule Total | | | | | | \$294.72 | |
| Item Total for Line 7 | | | | | | \$294.72 | |
| 8-1 | Pens, CLIENT USE ONLY, Mini 4", Medium, Black Ink, 100/Box; Mfg & Supplier #62080141005 | 620-80 | 50.00 | BOX | 11.48000 | \$574.00 | 12/12/2022 |
| Schedule Total | | | | | | \$574.00 | |
| Item Total for Line 8 | | | | | | \$574.00 | |
| 9-1 | Post-It Notes, 4X6, Lined, Yellow, 100 Sheets, 6 Pack; Mfg & Supplier #MMM6605SSCY | 615-62 | 30.00 | PCK | 9.97000 | \$299.10 | 12/12/2022 |
| Schedule Total | | | | | | \$299.10 | |
| Item Total for Line 9 | | | | | | \$299.10 | |
| 10-1 | Scissors, Bent 8"; Mfg & Supplier #60569453081 | 605-69 | 48.00 | EA | 4.83000 | \$231.84 | 12/12/2022 |
| Schedule Total | | | | | | \$231.84 | |
| Item Total for Line 10 | | | | | | \$231.84 | |
| Total PO Amount | | | | | | \$2,689.62 | |

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



11/21/2022