

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000305395</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/21/22
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			<b>Ship To:</b> 6368 - Pollok:6844 N US Hwy 69 HEALTH & HUMAN SERVICES COMMISSION 6844 N US Hwy 69 Pollok TX 75969 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
FREIGHT: F.O.B Destination Freight Prepaid Allowed  
DELIVERY: 7- 45 days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays when the Warehouse is closed.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

**DELIVERY CONTACT:**  
Lufkin SSLC  
Robert Michaud  
936-853-8376  
robert.michaud@hhs.texas.gov

**HHSC BUYER:**  
Steven Chavez, CTCD, CTCM  
512-712-5002  
Rafael.chavez@hhs.texas.gov

**VENDOR:**  
Customer Services  
512-451-8145  
smartbuy@workquest.com

**PURCHASING METHOD:** EX-0

Term Contract: 9/27/2021 - 11/30/2026  
Term: 201-S1, 475-S1, 485-S1, 615-S1, 620-S1, 640-S1, 832-S1  
Smartbuy PO:23052583

**REQUIREMENTS/LIMITATIONS:**  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Requisition # MIM2304812 Line(s)#: 10, 21, 22, 27, 31-34, 37, 39, 40, 48, 52, 54, 56.

1-1	201-86-70351-6 PANTIES LADY SZ 11 50/50 WRKQST 201867111	201-86	12.00	DZ	14.87000	\$178.44	01/05/2023
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**Schedule Total**                     \$178.44

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<b>Item Total for Line 1</b>						\$178.44	
2-1	475-41-48155-3 GLOVE NTRL PF MED BLU 100/BX WRKQST 47541484058	475-41	900.00	BX	16.40000	\$14,760.00	11/28/2022
<b>Schedule Total</b>						\$14,760.00	
<b>Item Total for Line 2</b>						\$14,760.00	
3-1	475-41-48297-3 GLOVE NTRL PF XL BLU 100/BX WRKQST 47541484058	475-41	300.00	BX	16.40000	\$4,920.00	11/28/2022
<b>Schedule Total</b>						\$4,920.00	
<b>Item Total for Line 3</b>						\$4,920.00	
4-1	485-13-50050-3 SANITIZER HAND INST 4OZ 24/CS WRKQST 48513500503	485-13	20.00	CS	65.31000	\$1,306.20	12/09/2022
<b>Schedule Total</b>						\$1,306.20	
<b>Item Total for Line 4</b>						\$1,306.20	
5-1	615-15-07450-5A 2023 APPT PLN MNTHLY 8X11 WRKQST 61515074505	615-15	50.00	EA	14.65000	\$732.50	12/05/2022
<b>Schedule Total</b>						\$732.50	
<b>Item Total for Line 5</b>						\$732.50	
6-1	615-19-13077-9A 2023 CALENDAR DSK PD 22X17 WRKQST 61519130779	615-19	48.00	EA	8.49000	\$407.52	12/05/2022
<b>Schedule Total</b>						\$407.52	
<b>Item Total for Line 6</b>						\$407.52	

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**Purchaser:** Chavez,Rafael

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7-1	615-29-30100-6 TAPE CRRCT WHT SNGL LINE WRKQST 61529301006	615-29	60.00	EA	1.77000	\$106.20	12/05/2022
<b>Schedule Total</b>						\$106.20	
<b>Item Total for Line 7</b>						\$106.20	
8-1	615-39-12000-1 TAB INDEX NUM 1-5 AST COL LTR WRKQST 61539120001	615-39	20.00	EA	1.81000	\$36.20	12/05/2022
<b>Schedule Total</b>						\$36.20	
<b>Item Total for Line 8</b>						\$36.20	
9-1	620-80-17200-0 PEN BALLPNT RTRCT SFTGRP BLK WRKQST 62080171002 MED	620-80	36.00	DZ	6.06000	\$218.16	12/01/2022
<b>Schedule Total</b>						\$218.16	
<b>Item Total for Line 9</b>						\$218.16	
10-1	620-90-24185-2 MARKER PRM JMBO BLT TP BLK WRKQST 62090241852	620-90	10.00	DZ	8.30000	\$83.00	12/05/2022
<b>Schedule Total</b>						\$83.00	
<b>Item Total for Line 10</b>						\$83.00	
11-1	640-50-58105-3 NAPKIN FOR DISP 10X13.25 WRKQST 64050581053	640-50	10.00	CS	104.67000	\$1,046.70	11/28/2022
<b>Schedule Total</b>						\$1,046.70	
<b>Item Total for Line 11</b>						\$1,046.70	
12-1	665-24-11502-9	665-24	90.00	CS	105.14000	\$9,462.60	12/05/2022

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**Purchaser:** Chavez, Rafael

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	LINER PLAS CLR 55GAL 250/CS WRKQST 48505115029						
					<b>Schedule Total</b>	\$9,462.60	
					<b>Item Total for Line 12</b>	\$9,462.60	
13-1	832-20-11200-0 TAPE CLR RFL 3/4IN 6/PKG WRKQST 83220112	832-20	30.00	PKG	6.56000	\$196.80	12/05/2022
					<b>Schedule Total</b>	\$196.80	
					<b>Item Total for Line 13</b>	\$196.80	
14-1	485-16-30102-3 FINISH FLR PRO LINE AFFINITY WRKQST 4/CS	485-16	70.00	CS	112.79000	\$7,895.30	12/01/2022
					<b>Schedule Total</b>	\$7,895.30	
					<b>Item Total for Line 14</b>	\$7,895.30	
15-1	640-75-58000-0 TISSUE TOILET 2PLY 80/CS WRKQST 6407558	640-75	30.00	CS	47.72000	\$1,431.60	12/05/2022
					<b>Schedule Total</b>	\$1,431.60	
					<b>Item Total for Line 15</b>	\$1,431.60	
					<b>Total PO Amount</b>	\$42,781.22	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Steven Chavez*  
CTCD, CTOM

**11/21/2022**