

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000305400</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/21/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 0172 - Austin:7701 Metropolis Dr HEALTH & HUMAN SERVICES COMMISSION 7701 Metropolis Dr Ste 100 Austin TX 78744 United States
			<b>Page</b> 1

**Vendor:** 1900999880 8  
SOUTH CENTRAL SUPPLY LLC  
828 BETTERMAN DR  
PFLUGERVILLE TX 786605117  
United States

**Bill To:** Invoice-HHSC 07:Headquarters,Q  
HEALTH & HUMAN SERVICES COMMISSION  
4616 W Howard Ln  
Ste 1-120  
Austin TX 78728  
United States

**Fax:** 512/832-7756  
**Email:** HHSCReg07\_AP\_Purchases@hhs.state.tx.us

**Purchaser:** Fletcher,Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Agency Contact: Sandra Lopez  
Phone: 512/416-5242  
EMAIL: sandra.lopez@hhs.texas.gov

HHSC PCS CONTACT: Patricia Fletcher  
Phone: 512-406-2538  
EMAIL: Patricia.Fletcher@hhs.state.tx.us

VENDOR: South Central Supply  
Name Hope Craft  
Tel # 512/367-0311  
Email: sales@supplytexas.com

Please find a copy of our standard terms and conditions attached.  
Please confirm receipt of this purchase order.  
NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022  
REQUESTOR: Johnna Featherston Johnnaellen.featherston@hhs.texas.gov  
END USER: SANDRA LOPEZ- 512-416-5242  
SUPERUSER: CHRIS TAYLOR - Chris.Taylor@hhs.texas.gov  
QUOTE ATTACHED

Suggested Vendor: WORKQUEST  
Delivered to the following location 7701 Metropolis Dr, Bldg 12, Ste 100, Austin, Texas 78744.  
Please call two (2) days before delivery to make arrangements. POC: Sandra Lopez 512-416-5242 Delivery Hours: 8am- 4pm. Premium Delivery-Facility designated room 120

1-1	FY22 R07- Paper, Copy/500 Sheets/Ream, 8.5X11 Inches	645-21	20.00	BOX	57.99000	\$1,159.80	11/29/2022
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**Schedule Total** \$1,159.80

**Item Total for Line 1** \$1,159.80

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			<b>Page</b> 2

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2-1	Premium Delivery- Facility Designated room 120	645-21	1.00	LOT	.10000	\$0.10	11/29/2022
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**Schedule Total**                      \$0.10

**Item Total for Line 2**                      \$0.10

**Total PO Amount** \$1,159.90

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Patricia Fletcher, CFPM*

**11/21/2022**