

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000305483</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/22/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1900999880 8  
SOUTH CENTRAL SUPPLY LLC  
828 BETTERMAN DR  
PFLUGERVILLE TX 786605117  
United States

**Bill To:** Invoice - HHSC  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
PO Box 149030  
Austin TX 78751  
United States

**Fax:** 512/438-2086  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Fletcher, Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Agency Contact: Emersun Frechete  
Phone: 512/438-2656  
EMAIL: emersun.frechette@hhs.texas.gov

HHSC PCS CONTACT: Patricia Fletcher  
Phone: 512-406-2538  
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

VENDOR: South Central Supply  
Name Hope Craft  
Tel # 512/367-0311  
Email: sales@supplytexas.com

Please find a copy of our standard terms and conditions attached.  
Please confirm receipt of this purchase order.  
NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday  
Friday except designated State Holidays  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

1-1	Elegance Collection Cherry Finish Laser Engraved Pen & Pencil Set	620-85	7.00	EA	47.50000	\$332.50	11/29/2022
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**Schedule Total**                     \$332.50

The pen sets are being ordered from the Executive Gift Shoppe website. There will be a total of 7 sets with separate engraving for 7 staff. The product page is: <https://www.executivegiftshoppe.com/rc204r.html> Attached are samples for the engraving including the font choice on each pen set for each graduating staff member.

**Item Total for Line 1**                     \$332.50

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	Americanflat 8.5x11 Diploma Frame in Mahogany with Shatter Resistant Glass - Horizontal and Vertical Formats for Wall and Tabletop	050-60	7.00	EA	11.50000	\$80.50	11/29/2022
<b>Schedule Total</b>						\$80.50	
Amazon product page: <a href="https://www.amazon.com/dp/B074PSH4SF/ref=sbl_dp_x_decor-frames_B08YBD7STV_0">https://www.amazon.com/dp/B074PSH4SF/ref=sbl_dp_x_decor-frames_B08YBD7STV_0</a>							
<b>Item Total for Line 2</b>						\$80.50	
<b>Total PO Amount</b>						\$413.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Patricia Fletcher, CFPM*

**11/28/2022**