

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order		
Net 30	Prepaid & Allow	BEST WAY	HHSTX-3-0000305915		
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date	Revision	Page
			12/01/22	1 - 12/1/2022	1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	0293 - Beaumont:1090 S 4th St HEALTH & HUMAN SERVICES COMMISSION 1090 S 4th St Beaumont TX 77701 United States	
			Bill To:	Invoice-HHSC Reg 05 ; Administ HEALTH & HUMAN SERVICES COMMISSION 350 Pine St Flr 9 Beaumont TX 77701 United States	

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Reg 05 ; Administ
HEALTH & HUMAN SERVICES COMMISSION
350 Pine St Flr 9
Beaumont TX 77701
United States

Fax: 409/951-3209
Email: Reg05_Admin_Services@hhsc.state.tx.us

Purchaser: Reese, Travis

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase

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Procurement Type: EX / 0
Requisition: 0000213047

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Agency Contact:
Name: Katie Franklin
Phone: (409) 730-4012
Email: katie.franklin@hhs.texas.gov

Purchaser Information:
Name: Travis Reese
Phone: (832) 212-9330
Email: travis.reese@hhs.texas.gov

Vendor: Workquest
Vendor Contact: Customer Service
Vendor Phone: (512) 451-8145
Email: customerservice@workquest.com

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Contract#: 645-S1

TxSmartbuy PO#: 23056405

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Include P.O. Number on packing Slips, Cartons, Packages, Bundles, ETC.

Freight: F.O.B. Destination Freight Prepaid Allowed
Terms: Net 30

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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1-1	Paper, Bond, White, Prem No. 4, 20 Lb, Letter	645-21	120.00	CS	\$48.89	\$5,866.80	12/01/2022
Commodity Code: 64521350104-2							

Schedule Total \$5,866.80

Item Total for Line 1 \$5,866.80

Total PO Amount \$5,866.80

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Travis Reese, CTCB, CTCM

12/01/2022