

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23056532**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000306001</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 12/02/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
			<b>Ship To:</b> 6689 - Brenham:4001 S Hwy 36 HEALTH & HUMAN SERVICES COMMISSION 4001 S Hwy 36 Brenham TX 77833 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Martinez, Travis

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7-14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Whse Supvr Bobby Herrin  
Ph: 979-277-1537  
bobby.herrin@hhs.texas.gov  
Reg Mgr Kristina Viles

HHSC BUYER:  
Travis Martinez,CTCD  
Ph 512-438-5685  
Travis.Martinez@hhs.Texas.Gov

VENDOR:  
Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 620-s1 485-s1 735-s1 390-s1  
Smartbuy PO: 23056532

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM 2305541 line 12,22,23,24

1-1	620-80-17200-0	620-80	72.00	DZ	6.06000	\$436.32	12/10/2022
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	PEN BALLPNT RTRCT SFTGRP BLK WRKQST 62080171002 MED						
					<b>Schedule Total</b>	\$436.32	
					<b>Item Total for Line 1</b>	\$436.32	
2-1	665-24-11220-8 LINER PLAS CLR 8-12GAL 1000/CS WRKQST 48505112208	665-24	108.00	CS	92.88000	\$10,031.04	12/16/2022
					<b>Schedule Total</b>	\$10,031.04	
					<b>Item Total for Line 2</b>	\$10,031.04	
3-1	735-20-10010-5 WIPE HD SUNLACE 10.5X16.75 WRKQST 4150 600/CS	735-20	132.00	CS	86.40000	\$11,404.80	12/09/2022
					<b>Schedule Total</b>	\$11,404.80	
					<b>Item Total for Line 3</b>	\$11,404.80	
4-1	390-91-35000-2 WATER DRINK 16.9OZ 24/CS WRKQST 39091350002	390-91	216.00	CS	6.69000	\$1,445.04	12/16/2022
					<b>Schedule Total</b>	\$1,445.04	
					<b>Item Total for Line 4</b>	\$1,445.04	
					<b>Total PO Amount</b>	\$23,317.20	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Travis Martinez, CTCD*

**12/02/2022**