

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000306023</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 12/02/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 1
		<b>Ship To:</b>	6484 - Mexia:424 Mesquite Dr HEALTH & HUMAN SERVICES COMMISSION 424 Mesquite Dr PO Box 1132 Mexia TX 76667 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Martinez, Travis

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10-30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Whse Supvr Eric Netherland  
Ph: 254-562-1372  
eric.netherland@hhs.texas.gov  
Reg Mgr John Flores

HHSC BUYER:  
Travis Martinez,CTCD  
Ph 512-438-5685  
Travis.Martinez@hhs.Texas.Gov

VENDOR:  
Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 393-s1 485-s1 505-s1 615-s1 620-s1 640-s1 832-s1  
Smartbuy PO: 23056561

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2305852 line 10,22,23,25-29,40,42-46,48-53,74

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1-1	832-20-11200-0 TAPE CLR RFL 3/4IN 6/PKG WRKQST 83220112	832-20	20.00	PKG	6.56000	\$131.20	01/02/2023
<b>Schedule Total</b>						<u>\$131.20</u>	
<b>Item Total for Line 1</b>						<u>\$131.20</u>	
2-1	640-15-16062-1 BAG PAPER 2LB 6M/BLE WRKQST 64015160621	640-15	4.00	BLE	203.72000	\$814.88	12/12/2022
<b>Schedule Total</b>						<u>\$814.88</u>	
<b>Item Total for Line 2</b>						<u>\$814.88</u>	
3-1	620-90-36800-2 HI-LITER FLRSCNT PRPL WDG TIP WRKQST 62090361007	620-90	8.00	DZ	8.30000	\$66.40	12/19/2022
<b>Schedule Total</b>						<u>\$66.40</u>	
<b>Item Total for Line 3</b>						<u>\$66.40</u>	
4-1	620-90-36400-1 HI-LITER FLRSCNT PNK WDG TIP WRKQST 62090361007	620-90	8.00	DZ	8.30000	\$66.40	12/16/2022
<b>Schedule Total</b>						<u>\$66.40</u>	
<b>Item Total for Line 4</b>						<u>\$66.40</u>	
5-1	620-90-36300-3 HI-LITER FLRSCNT YLW WDG TIP WRKQST 62090361007	620-90	20.00	DZ	8.30000	\$166.00	12/16/2022
<b>Schedule Total</b>						<u>\$166.00</u>	
<b>Item Total for Line 5</b>						<u>\$166.00</u>	
6-1	620-90-36200-5	620-90	8.00	DZ	8.30000	\$66.40	12/16/2022

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	HI-LITER FLRSCNT GRN WDG TIP WRKQST 62090361007						
					<b>Schedule Total</b>	\$66.40	
					<b>Item Total for Line 6</b>	\$66.40	
7-1	620-90-36100-7 HI-LITER FLRSCNT BLU WDG TIP WRKQST 62090361007	620-90	8.00	DZ	8.30000	\$66.40	12/16/2022
					<b>Schedule Total</b>	\$66.40	
					<b>Item Total for Line 7</b>	\$66.40	
8-1	620-80-23010-5 PEN GEL BLK 0.7 FINE RTRCT WRKQST 62080230105	620-80	12.00	PKG	6.08000	\$72.96	12/16/2022
					<b>Schedule Total</b>	\$72.96	
					<b>Item Total for Line 8</b>	\$72.96	
9-1	620-80-22010-6 PEN LQD GEL BLK MED 1 DZ WRKQST 62080220106	620-80	36.00	DZ	9.30000	\$334.80	12/16/2022
					<b>Schedule Total</b>	\$334.80	
					<b>Item Total for Line 9</b>	\$334.80	
10-1	615-93-42150-0 FLAG POST-IT AST COL 5/PKG WRKQST MMM6834	615-93	12.00	PKG	3.57000	\$42.84	12/22/2022
					<b>Schedule Total</b>	\$42.84	
					<b>Item Total for Line 10</b>	\$42.84	
11-1	615-73-16310-41 BINDER 3-RNG 2IN HVY DTY WHT	615-73	12.00	EA	5.35000	\$64.20	12/22/2022

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	WRKQST 61573163104						
					<b>Schedule Total</b>	\$64.20	
					<b>Item Total for Line 11</b>	\$64.20	
12-1	615-73-16110-81 BINDER 3-RNG 1IN CLRVUE WHT WRKQST 61573161108	615-73	22.00	EA	3.83000	\$84.26	12/16/2022
					<b>Schedule Total</b>	\$84.26	
					<b>Item Total for Line 12</b>	\$84.26	
13-1	615-62-38150-1 NOTE SLF STCK PAD YLW 1.5X2IN WRKQST 61562381501 1200/PKG	615-62	12.00	PKG	4.58000	\$54.96	12/16/2022
					<b>Schedule Total</b>	\$54.96	
					<b>Item Total for Line 13</b>	\$54.96	
14-1	615-19-13077-9A 2023 CALENDAR DSK PD 22X17 WRKQST 61519130779	615-19	144.00	EA	8.49000	\$1,222.56	12/16/2022
					<b>Schedule Total</b>	\$1,222.56	
					<b>Item Total for Line 14</b>	\$1,222.56	
15-1	615-15-07450-5A 2023 APPT PLN MNTHLY 8X11 WRKQST 61515074505	615-15	70.00	EA	14.65000	\$1,025.50	12/16/2022
					<b>Schedule Total</b>	\$1,025.50	
					<b>Item Total for Line 15</b>	\$1,025.50	
16-1	605-88-40020-0 STAPLER 20 SHEET FULL-STRP WRKQST 60588400200	605-88	12.00	EA	7.64000	\$91.68	12/16/2022

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<b>Schedule Total</b>						\$91.68	
<b>Item Total for Line 16</b>						\$91.68	
17-1	605-85-07010-0 STAPLES 1/4 5000/BX 5BX/PKG WRKQST 60585070100	605-85	25.00	PKG	7.57000	\$189.25	12/16/2022
<b>Schedule Total</b>						\$189.25	
<b>Item Total for Line 17</b>						\$189.25	
18-1	505-35-39100-2 DETGENT LIQ TIDE 154OZ 4/CS WRKQST 50535390554	505-35	28.00	CS	139.03000	\$3,892.84	12/16/2022
<b>Schedule Total</b>						\$3,892.84	
<b>Item Total for Line 18</b>						\$3,892.84	
19-1	485-88-52199-6 PAD SCRUB MR CLN ERSR 30/CS WRKQST 48588521996 XTRA PWR	485-88	24.00	CS	60.60000	\$1,454.40	12/16/2022
<b>Schedule Total</b>						\$1,454.40	
<b>Item Total for Line 19</b>						\$1,454.40	
20-1	485-83-25011-2 SANITIZER QUAT CLEAN QUICK GAL WRKQST 3/CS	485-83	8.00	CS	80.03000	\$640.24	12/16/2022
<b>Schedule Total</b>						\$640.24	
<b>Item Total for Line 20</b>						\$640.24	
21-1	393-33-75050-1 DRINK MIX PRE-SWT AST 96/CS WRKQST 39333750501	393-33	24.00	CS	53.08000	\$1,273.92	12/16/2022

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<b>Schedule Total</b>						\$1,273.92	
<b>Item Total for Line 21</b>						\$1,273.92	
<b>Total PO Amount</b>						\$11,822.09	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>12/02/2022</b>
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