

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000306060
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 12/05/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States
			Page 1

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Andrews, Kimberly 972/337-6254

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23
NIGP: 615-A1

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 1-3 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:
Lead Contact: Bobby Bustillos
Lead Contact Email: bobby.bustillos@hhs.texas.gov
Lead Contact Phone: (210)531-7234
Lead Alternate: Nena Dominguez
Lead Alternate Email: nena.dominguez1@hhs.texas.gov
Lead Alternate Phone: (210)-531-7891
Contract Manager Name: Melissa Maddox
Contract Manager Email: Melissa.maddox@hhs.texas.gov
Contract Manager Phone: (210)531-7357
SCOR Division: 19 State Operated Facilities
PCS: Email CPO
SME/Lead Bobby Bustillos@hhs.texas.gov nena.dominguez1@hhs.texas.gov
Facility Contract Manager Melissa.maddox@hhs.texas.gov
Accounting: SAHAccounting@dshs.texas.gov

HHSC BUYER:
Kimberly Andrews, CTCD
Purchaser IV-Admin.Goods Team
Procurement and Contracting Services (PCS)
801 S Hwy 161 Suite 620, Office F
Grand Prairie, Texas 75051
Teleworking-please call thru Microsoft
Office: 972-337-6254
Kimberly.Andrews@hhs.texas.gov

VENDOR:
VID: 1862161688
Contractor: ODP Business Solutions
Contact Name: Lisa Patton (lisa.patton@officedepot.com)

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Email: stateoftexas@officedepot.com
Phone: 713) 878-2158

TERMS NET 30

QUOTE PRICED PER DEDICATED WEBSITE

Omnia and ODP Contract Number R190303
Omnia Office Depot HHS Account Number # 46319643

PURCHASING METHOD: EX-0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC \$20.487, amended effective May 1, 2022

Requisition 0000213186

1-1	908996 X-ACTO® KS Manual Pencil Sharpener	620-80	1.00	EA	9.28000	\$9.28	12/05/2022
Schedule Total						\$9.28	
Item Total for Line 1						\$9.28	
2-1	790869 Victor 6700 Extra-Large Desktop Calculator	615-60	2.00	EA	55.39000	\$110.78	12/05/2022
Schedule Total						\$110.78	
Item Total for Line 2						\$110.78	
3-1	4063944 Belkin WaveRest Gel Mouse Pad (Black), 3 Pack - 1.50" x 9" Dimension - Black - Gel - 3 Pack	615-33	2.00	EA	43.99000	\$87.98	12/05/2022

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Schedule Total						\$87.98	
Item Total for Line 3						\$87.98	
4-1	452121 Swingline® ClassicCut® Lite Guillotine Trimmer, 12"	620-10	1.00	EA	20.46000	\$20.46	12/05/2022
Schedule Total						\$20.46	
Item Total for Line 4						\$20.46	
5-1	514228 Post-it Pop-Up Dispenser Notes 3x3, Poptimistic Collection, Pack of 18 pads	616-62	1.00	EA	24.82000	\$24.82	12/05/2022
Schedule Total						\$24.82	
Item Total for Line 5						\$24.82	
6-1	908848 Office Depot® Brand Medium-Duty Fixed-Head 3-Hole Punch, Black	605-67	2.00	EA	15.91000	\$31.82	12/05/2022
Schedule Total						\$31.82	
Item Total for Line 6						\$31.82	
7-1	851583 Office Depot® Brand Single Wall Pockets, Letter Size, Black, Pack Of 3	525-95	10.00	EA	8.94000	\$89.40	12/05/2022
Schedule Total						\$89.40	
Item Total for Line 7						\$89.40	
8-1	907024 3M® Desktop Document Holders, 14", Black/Clear	615-43	2.00	EA	33.83000	\$67.66	12/05/2022

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Schedule Total						\$67.66	
Item Total for Line 8						\$67.66	
9-1	938761 Pendaflex® SureHook® Pocket Reinforced Box Files, 2" Expansion, Letter Size, Blue, Pack Of 25	616-41	1.00	EA	45.84000	\$45.84	12/05/2022
Schedule Total						\$45.84	
Item Total for Line 9						\$45.84	
10-1	952558 Pentel EnerGel RTX 0.7mm 12 pack	620-80	6.00	EA	20.11000	\$120.66	12/05/2022
Schedule Total						\$120.66	
Item Total for Line 10						\$120.66	
11-1	6086145 Sparco; Composition Notebook, College Ruled, 100 Sheets, Pack Of 12	616-15	3.00	EA	29.99000	\$89.97	12/05/2022
Schedule Total						\$89.97	
Item Total for Line 11						\$89.97	
12-1	601066 DYMO® LT 10697 Black-On-White Tape, 0.5" x 13', Pack Of 2	605-30	5.00	EA	5.48000	\$27.40	12/05/2022
Schedule Total						\$27.40	
Item Total for Line 12						\$27.40	
13-1	277294 P-Touch Brother M-231Black-	605-68	12.00	EA	7.37000	\$88.44	12/05/2022

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	on-White tape						
					Schedule Total	\$88.44	
					Item Total for Line 13	\$88.44	
14-1	472518 DYMO® D1 45021 White-On-Black Tape, 0.5" x 23'	605-68	4.00	EA	13.19000	\$52.76	12/05/2022
					Schedule Total	\$52.76	
					Item Total for Line 14	\$52.76	
15-1	301949 Royal Sovereign 12 Inch, 2 Roller Pouch Laminator (CL-1223) - Pouch - 12" Lamination Width - 196.85 mil Lamination Thickness - Release Lever - 2.9" x 17.4"	615-60	1.00	EA	59.99000	\$59.99	12/05/2022
					Schedule Total	\$59.99	
					Item Total for Line 15	\$59.99	
16-1	712397Scotch® Thermal Laminating Pouches TP3856-25, 11-1/2" x 17-1/2", Clear, Pack Of 25 Laminating Sheets	616-60	3.00	EA	17.35000	\$52.05	12/05/2022
					Schedule Total	\$52.05	
					Item Total for Line 16	\$52.05	
17-1	148614 Scotch® TL901X-20 Thermal Laminator Combo Pack, 9" Width, Silver	616-60	1.00	EA	74.49000	\$74.49	12/05/2022
					Schedule Total	\$74.49	
					Item Total for Line 17	\$74.49	

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18-1	5703285 OTM Essentials Foam Keyboard Wrist Rest, 22"L x 11"W x 1-1/2"H, Black	616-60	1.00	EA	19.99000	\$19.99	12/05/2022

Schedule Total _____ \$19.99

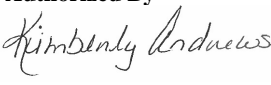
Item Total for Line 18 _____ \$19.99

Total PO Amount \$1,073.79

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	12/05/2022
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