

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23056686**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000306086</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 12/05/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
			<b>Ship To:</b> 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
DEPARTMENT OF STATE HEALTH SERVICES  
1901 N Highway 87  
Big Spring TX 79720  
United States

**Fax:** 432/268-7269  
**Email:** bshaccounting@dshs.state.tx.us

**Purchaser:** Hernandez,Natalee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO

FREIGHT: F.O.B Destination Freight Prepaid Allowed

DELIVERY: 7-30 days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays when the Warehouse is closed.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

DELIVERY CONTACT:  
Big Spring SH  
Anthony Salazar  
432-268-7432  
anthony.salazar@hhs.texas.gov

HHSC BUYER:  
Natalee Hernandez, CTCD  
512-406-2555  
Natalee.hernandez@hhs.texas.gov

VENDOR:  
WorkQuest, Inc.  
(512) 451-8145  
smartbuy@workquest.com

FY23

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact:620-S1,475-S1, 485-S1  
Smartbuy PO: 23056686

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2306112 Lines 10, 12, 15

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1-1	620-80-95100-72 PEN BALLPNT SFTY FLX BLU WRKQST 62080951007 100/CTN	620-80	5.00	CTN	32.40000	\$162.00	12/19/2022
<b>Schedule Total</b>						\$162.00	
<b>Item Total for Line 1</b>						\$162.00	
2-1	485-88-55100-1 PAD SCRUB NYLN W/ABR 60/CS WRKQST 48588551001	485-88	4.00	CS	20.62000	\$82.48	01/04/2023
<b>Schedule Total</b>						\$82.48	
<b>Item Total for Line 2</b>						\$82.48	
3-1	475-41-48155-3 GLOVE NTRL PF MED BLU 100/BX WRKQST 47541484058	475-41	450.00	BX	16.40000	\$7,380.00	12/12/2022
<b>Schedule Total</b>						\$7,380.00	
<b>Item Total for Line 3</b>						\$7,380.00	
<b>Total PO Amount</b>						\$7,624.48	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

Natalee Hernandez, CTOD, CTOM

12/05/2022