

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000306375
Net 30	Prepaid & Allow	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			12/08/22	Page 1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

**Vendor:** 1264261129 2  
THE URBAN CIRCLE LLC  
321 COMMONWEALTH RD STE 101  
WAYLAND MA 017785039  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 General Goods

Spot Purchase Open Market  
SP/E

Requisition #: HHSTX-3-0000213830

Requester Name: Heather Jaecks  
Phone #: +1 (512) 406-2659  
Email: Heather.Jaecks@hhs.texas.gov

SHIP TO ATTN: Letisha Metayer / +1 (512) 406-2443 / Letisha.Metayer@hhs.texas.gov

Purchaser Name: Ron Connell  
Phone #: 512-406-2666  
Email: ron.connell@hhs.texas.gov

Vendor Name: The Urban Circle LLC  
Contact: Chris Egle  
Phone #: 713.226.8720  
Email: info@tuccllc.us

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature CPA Procurement Manual, and may be cancelled at any time in whole or part without penalty.

\*\*\*\*\*  
Invoicing and Payment: The invoice shall contain all the following in order to be considered for payment: PO number referenced, a unique invoice number, invoice date, and the total invoice amount. Each invoice shall also have an attached copy of the bill in order to be paid. Mail all original invoices to the BILL TO ADDRESS ON PO. Payment terms are net thirty days (30) unless a discount has been offered. Facility is not responsible for failure by the vendor to properly invoice which may delay payment processing.  
\*\*\*\*\*

1-1	AHHMD-OEUUY Soffe® Adult Classic Zip Hooded Sweatshirt Color: Texas Orange Imprint: Full Color Embroidery Size(s): S-2, M-2, L-3, XL-0, XXL-0, 3XL-0, 4XL-0 THHS logo left chest	200-16	7.00	EA	35.25000	\$246.75	12/19/2022
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<b>Schedule Total</b>							\$246.75
<b>Item Total for Line 1</b>							\$246.75
2-1	UCQIF-NWPSG Women's Andorra Jacket Color: Black Imprint: Full Color Embroidery Size(s): S-0, M-0, L-3, XL-2, XXL-2, 3XL- 0, 4XL-0 THHS logo left shoulder	200-16	7.00	EA	77.20000	\$540.40	12/19/2022
<b>Schedule Total</b>							\$540.40
<b>Item Total for Line 2</b>							\$540.40
3-1	DIQIF-HMSCK Gildan® Men's Heavy Blend; Full-Zip Hooded Sweatshirt Color: Navy Imprint: Full Color Embroidery Size(s): S-2, M-3, L-5, XL-5, XXL-0, 3XL- 0, 4XL-0 THHS logo left chest	200-78	15.00	EA	28.49000	\$427.35	12/19/2022
<b>Schedule Total</b>							\$427.35
<b>Item Total for Line 3</b>							\$427.35
4-1	RHNOE-LYFZX Eddie Bauer® Ladies' Trail Soft Shell Jacket Color: River Blue Imprint: Full Color Embroidery Size(s): S-0, M-1, L-0, XL-0, XXL-0, 3XL- 3, 4XL-1 THHS logo left chest	200-16	5.00	EA	58.85000	\$294.25	12/19/2022
<b>Schedule Total</b>							\$294.25
<b>Item Total for Line 4</b>							\$294.25
5-1	WINPF-MHHEY Storm Creek Women's Over-Achiever Jacket Color: Persimmon Red Imprint: Full Color	200-16	2.00	EA	72.95000	\$145.90	12/19/2022

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	Embroidery Size(s): S-0, M-0, L-1, XL-1, XXL-0, 3XL- 0, 4XL-0						
					<b>Schedule Total</b>	\$145.90	
					<b>Item Total for Line 5</b>	\$145.90	
6-1	LBKMB-NWQFY Team 365 Men's Zone Performance Long Sleeve Polo Color: Carbon Imprint: Full Color Embroidery Size(s): S-0, M-1, L-0, XL-0, XXL-0, 3XL- 0, 4XL-0 THHS logo left chest	200-70	1.00	EA	21.79000	\$21.79	12/19/2022
					<b>Schedule Total</b>	\$21.79	
					<b>Item Total for Line 6</b>	\$21.79	
7-1	LBKMB-NWQFY Team 365 Men's Zone Performance Long Sleeve Polo Color: White Imprint: Full Color Embroidery Size(s): S-0, M-1, L-1, XL-0, XXL-1, 3XL- 0, 4XL-0 THHS logo left chest	200-70	3.00	EA	22.26000	\$66.78	12/19/2022
					<b>Schedule Total</b>	\$66.78	
					<b>Item Total for Line 7</b>	\$66.78	
8-1	LBKMB-NWQFY Team 365 Men's Zone Performance Long Sleeve Polo Color: Campus Purple Imprint: Full Color Embroidery Size(s): S-1, M-0, L-0, XL-0, XXL-0, 3XL- 0, 4XL-0 THHS logo left chest	200-70	1.00	EA	21.79000	\$21.79	12/19/2022
					<b>Schedule Total</b>	\$21.79	
					<b>Item Total for Line 8</b>	\$21.79	



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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



12/08/2022