

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000306862</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 12/16/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 1
			<b>Ship To:</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

**Vendor:** 1472510993 9  
TEXAS ASSOCIATION OF CITY & COUNTY HEALT  
PO BOX 142343  
AUSTIN TX 787142343  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Rakos,Michelle Antoinette 512/406-2496

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding

NB/0 - Non-biddable request where competitive bidding is not required or feasible, and a best value determination is not applicable.

Requisition 212984

PO Service Dates 12-16-22 to 08-31-2023

This is not a biddable service and this purchase order is being issued for payment purposes only.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
Texas Association of City and County Health Officials  
Jennifer Smith  
512-809-7201  
jsmith@taccho.org

Agency contacts  
Glenna Laughlin  
512-776-6323  
Glenna.Laughlin@dshs.texas.gov

Cassandra Harrington  
512-776-6307  
Casandra.Harrington@dshs.texas.gov

PCS contact  
Michelle Rakos  
512-406-2496  
Michelle.Rakos@hhs.texas.gov

1-1	Texas Association for City and County Health Officials (TACCHO) Training Series 2 two-hour sessions will be held on December 31, 2022	963-77	1.00	EA	25000.00000	\$25,000.00	12/16/2022
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**Schedule Total**                     \$25,000.00

**Item Total for Line 1**                     \$25,000.00

**Total PO Amount**                     \$25,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**  
*Michelle Rakos CTCD*  
**12/16/2022**