

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000306961</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 12/19/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 12/21/2022
			<b>Page</b> 1
			<b>Ship To:</b> 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

**Vendor:** 1382471219 7  
RODZINA INDUSTRIES INC  
3518 FENTON RD  
FLINT MI 485071567  
United States

**Bill To:** Invoice - DADS Accounts Payabl  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
P O Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1171

**Purchaser:** Evans,Jocelynn

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 General Goods  
Spot Purchase  
SP/E

Requisition #: 0000213421

Ship attention to: Linda Ruiz

Agency Contact:  
Name: Linda Ruiz  
Phone: (512) 374-6039  
Email: Linda.Ruiz@hhs.texas.gov

Purchaser Information:  
Name: Jocelynn Evans  
Phone #512-776-6233  
Email Address: jocelynn.evans@hhs.texas.gov

Vendor Contact:  
Robert Cross  
Ph: 810-235-2341  
Fx: 810-235-3919  
Email:rodzinaind@aol.com  
Rodzina Industries, Inc  
VID: 1382471219  
3518 Fenton Rd, Flint, MI 48507

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature CPA Procurement Manual, and may be cancelled at any time in whole or part without penalty.

Invoicing and Payment: The invoice shall contain all the following in order to be considered for payment: PO number referenced, a unique invoice number, invoice date, and the total invoice amount. Each invoice shall also have an attached copy of the bill in order to be paid. Mail all original invoices to the BILL TO ADDRESS ON PO. Payment terms are net thirty days (30) unless a discount has been offered. Facility is not responsible for failure by the vendor to properly invoice which may delay payment processing.

Deliver to SHIP TO ADDRESS ON PO. Please include PO NUMBERS ON PACKING SLIPS, CARTONS, PACKAGES, BUNDLES, ETC.

Freight Terms are FOB Destination Prepaid and Allowed/Add.

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday thru Friday except designated State Holidays when the Warehouse is closed.

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1-1	Notary Book and Stamp for JENNIFER REDDIK-FY23-@AuSSLC-DA711-TEXAS NORTARY SERVICE	615-60	1.00	EA	26.90000	\$26.90	12/30/2022
<b>Schedule Total</b>						\$26.90	
<b>Item Total for Line 1</b>						\$26.90	
2-1	Notary Embosser for JENNIFER REDDIK-@AuSSLC-DA711- TEXAS NOTARY SERVICE	615-60	1.00	EA	22.00000	\$22.00	12/30/2022
<b>Schedule Total</b>						\$22.00	
<b>Item Total for Line 2</b>						\$22.00	
3-1	Shipping	615-60	1.00	EA	5.00000	\$5.00	12/30/2022
<b>Schedule Total</b>						\$5.00	
<b>Item Total for Line 3</b>						\$5.00	
<b>Total PO Amount</b>						\$53.90	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

Jocelynn Evans

12/21/2022