

Department of State Health Services

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000307650 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 01/04/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States |
| | | | Page 1 |

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Breest, Maria Ana

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 Purchase / Requisition #: 0000212758
send invoices to this email address: Invoices@dshs.state.tx.us
Procurement Type: EX-0
Not to Exceed \$10,000.00

Shipping Instructions: Ship according to the DUE DATES specified on the PO.

Freight: F.O.B Destination Freight Prepaid Allowed

Delivery: 10 days After Receipt of PO
Contract: R190303
Account:46319643

Pricing based on shopping cart

Agency Contact:
***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
Sarah Avila
512-420-6215
Sarah.avila@dshs.texas.gov

Purchaser:
Ana Breest, CTCD,CTCM
512-406-2679
ana.breest@hhs.texas.gov

Vendor Information:
ODP Business Solutions - 18621616889
Lisa Patton @ 713-878-2158
stateoftexas@officedepot.com

Requirement / Limitations:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.
Shopping Cart

| | | | | | | | |
|-----|---|--------|------|----|-----------|----------|------------|
| 1-1 | Sauder 25W Storage, Microwave And Kitchen Cart, Raven Oak | 420-34 | 1.00 | EA | 249.99000 | \$249.99 | 01/04/2023 |
|-----|---|--------|------|----|-----------|----------|------------|

Department of State Health Services

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000307650 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 01/04/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States |
| | | | Page 2 |

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Breest, Maria Ana

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|--|---|------------|----------|-----|----------|--------------|------------|
| Schedule Total | | | | | | \$249.99 | |
| link to website: https://www.officedepot.com/a/products/6447676/Sauder-25-W-Storage-Microwave-And/ | | | | | | | |
| Item Total for Line 1 | | | | | | \$249.99 | |
| 2-1 | Paper Mate® SharpWriter® Mechanical Pencils, 0.7 mm, Yellow Barrel, Pack Of 36 Pencils | 620-70 | 5.00 | BOX | 13.51000 | \$67.55 | 01/04/2023 |
| Schedule Total | | | | | | \$67.55 | |
| link to website: https://www.officedepot.com/a/products/855916/Paper-Mate-SharpWriter-Mechanical-Pencils-07/ | | | | | | | |
| Item Total for Line 2 | | | | | | \$67.55 | |
| 3-1 | X-ACTO® TeacherPro® Classroom Electric Pencil Sharpener, Blue | 605-60 | 2.00 | EA | 41.54000 | \$83.08 | 01/04/2023 |
| Schedule Total | | | | | | \$83.08 | |
| link to website: https://www.officedepot.com/a/products/892501/X-ACTO-TeacherPro-Classroom-Electric-Pencil/ | | | | | | | |
| Item Total for Line 3 | | | | | | \$83.08 | |
| 4-1 | Quality Park® Pen-Style Envelope Moistener, 50 mL, Pack Of 4 | 605-46 | 20.00 | PCK | 11.33000 | \$226.60 | 01/04/2023 |
| Schedule Total | | | | | | \$226.60 | |
| website link to item: https://www.officedepot.com/a/products/325503/Quality-Park-Pen-Style-Envelope-Moistener/ | | | | | | | |
| Item Total for Line 4 | | | | | | \$226.60 | |
| 5-1 | DYMO® LW Address Label Rolls, 30252, Rectangular, 1 1/8" x 3 1/2", White, 350 Labels Per Roll, Box Of 2 Rolls | 615-51 | 20.00 | BOX | 17.14000 | \$342.80 | 01/04/2023 |
| Schedule Total | | | | | | \$342.80 | |
| link to website: https://www.officedepot.com/a/products/463314/DYMO-LW-Address-Label-Rolls-30252/ | | | | | | | |
| Item Total for Line 5 | | | | | | \$342.80 | |

Department of State Health Services

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000307650 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 01/04/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States |
| | | | Page 3 |

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Breest, Maria Ana

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|--|--|------------|----------|-----|----------|------------------------------|------------|
| 6-1 | Swingline® Rubber Fingertips, #11 1/2, 5/8" Diameter, Amber, Box Of 12 | 605-46 | 10.00 | BOX | 1.84000 | \$18.40 | 01/04/2023 |
| Schedule Total | | | | | | \$18.40 | |
| link to website: https://www.officedepot.com/a/products/313619/Swingline-Rubber-Fingertips-11-12-58/ | | | | | | Item Total for Line 6 | \$18.40 |
| 7-1 | Swingline® Rubber Fingertips, #12, 11/16" Diameter, Amber, Box Of 12 | 605-46 | 20.00 | BOX | 1.73000 | \$34.60 | 01/04/2023 |
| Schedule Total | | | | | | \$34.60 | |
| link to website: https://www.officedepot.com/a/products/964486/Swingline-Rubber-Fingertips-12-1116-Diameter/ | | | | | | Item Total for Line 7 | \$34.60 |
| 8-1 | Swingline® Rubber Fingertips, #13, 3/4" Diameter, Amber, Box Of 12 | 605-46 | 20.00 | BOX | 1.71000 | \$34.20 | 01/04/2023 |
| Schedule Total | | | | | | \$34.20 | |
| link to website: https://www.officedepot.com/a/products/964494/Swingline-Rubber-Fingertips-13-34-Diameter/ | | | | | | Item Total for Line 8 | \$34.20 |
| 9-1 | Hammermill® Copy Plus Paper, Letter Size (8 1/2" x 11"), 92 (U.S.) Brightness, 20 Lb, FSC® Certified, White, 500 Sheets Per Ream, Case Of 10 Reams | 645-33 | 20.00 | C10 | 60.29000 | \$1,205.80 | 01/04/2023 |
| Schedule Total | | | | | | \$1,205.80 | |
| website to item: https://www.officedepot.com/a/products/347005/Hammermill-Copy-Plus-Paper-Letter-Size/ | | | | | | Item Total for Line 9 | \$1,205.80 |
| 10-1 | Office Depot® Brand Laminating Pouches, Luggage Tag With Loop, 5 | 785-83 | 8.00 | PCK | 8.03000 | \$64.24 | 01/04/2023 |

Department of State Health Services

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000307650 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 01/04/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States |
| | | | Page 4 |

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

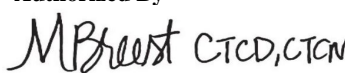
Purchaser: Breest, Maria Ana

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|---|------------|----------|-----|-------------------------------|--------------|------------|
| | Mil, 2 1/2" x 4 1/4", Pack Of 25 | | | | | | |
| | | | | | Schedule Total | \$64.24 | |
| | website link to item: https://www.officedepot.com/a/products/535640/Office-Depot-Brand-Laminating-Pouches-Luggage/ | | | | Item Total for Line 10 | \$64.24 | |
| 11-1 | Allsop® Adjustable Metal Laptop Stand, 2-1/2"H x 13-7/16"W x 11-1/2"D, Black | 785-43 | 5.00 | EA | 32.99000 | \$164.95 | 01/04/2023 |
| | | | | | Schedule Total | \$164.95 | |
| | link to website: https://www.officedepot.com/a/products/7598337/Allsop-Adjustable-Metal-Laptop-Stand-2/ | | | | Item Total for Line 11 | \$164.95 | |
| | | | | | Total PO Amount | \$2,492.21 | |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

| | |
|--|--------------------------|
| <p>Authorized By </p> | <p>01/04/2023</p> |
|--|--------------------------|