

Health and Human Services Commission

Purchase Order

TX SmartBuy PO ID 23071791

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000307749
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 01/05/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
		Ship To:	5030 - Terrell:1200 E Brin HEALTH & HUMAN SERVICES COMMISSION 1200 E Brin PO Box 70 Terrell TX 75160 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Mills,George M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 18 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

NO DELIVERIES BETWEEN 12:00-1:00PM

AGENCY CONTACT:

Lead Contact

Whse Supvr Robert Horton
Ph - 972-551-8864
robert.horton@hhs.texas.gov

Ship to Attn:
Whse Supvr Robert Horton
Ph - 972-551-8864
robert.horton@hhs.texas.gov

Building and Room number
Health Human Services Commission

Terrell SH
1200 Brin
PO Box 70
Terrell, Tx 75160
United States

Warehouse deliver to:

HHSC BUYER:
George Mills, CTCD, Ph 512-406-2602, Fax 512-406-2695,
email George.Mills@hhs.texas.gov

VENDOR:

WorkQuest, Inc.

Health and Human Services Commission

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Contact Name: Customer Service

Email: smartbuy@workquest.com

Phone: (512) 451-8145

Address: 1011 East 53 1/2 Street Austin TX 78751

PURCHASING METHOD: EX/0

Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Smartbuy PO: 23071791

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2308095 Line: 17-18, 29,33.

Please follow the Texas Comptroller's Invoicing standards as seen below.

Include PO Number on invoices, bills, receipts, bill lading, packing slips, and back order.

(a) To receive payment, a contractor must submit an invoice to the State Agency receiving the goods or services.

The invoice should include, but is not limited to including:

- (1) the contractor's mailing and e-mail (if applicable) address;
- (2) the contractor's telephone number;
- (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;
- (4) the state agency's name, agency number, delivery address;
- (5) the state agency's purchase order number, if applicable;
- (6) the contract number or other reference number, if applicable;
- (7) a valid Texas identification number (TIN) issued by the Comptroller;
- (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (9) unit numbers corresponding to the amount of the invoice;
- (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;
- (11) other relevant information supporting and explaining the payment requested

1-1	640-15-16300-5 BAG PAPER LWN/LF 35GAL 50/BLE WRKQST 64015163005	640-15	72.00	BLE	93.38000	\$6,723.36	01/25/2023
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Schedule Total \$6,723.36

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Item Total for Line 1						\$6,723.36	
2-1	505-35-24020-0 DETERGENT HE & TOP LD POR PAC WRKQST 505352402	505-35	27.00	CS	230.73000	\$6,229.71	01/25/2023
Schedule Total						\$6,229.71	
Item Total for Line 2						\$6,229.71	
3-1	475-41-48297-3 GLOVE NTRL PF XL BLU 100/BX WRKQST 47541484058	475-41	300.00	BX	16.40000	\$4,920.00	01/25/2023
Schedule Total						\$4,920.00	
Item Total for Line 3						\$4,920.00	
4-1	475-41-48155-3 GLOVE NTRL PF MED BLU 100/BX WRKQST 47541484058	475-41	300.00	BX	16.40000	\$4,920.00	01/25/2023
Schedule Total						\$4,920.00	
Item Total for Line 4						\$4,920.00	
Total PO Amount						\$22,793.07	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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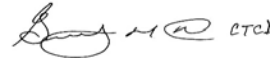
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Authorized By



01/05/2023