

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000307981</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/10/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
			<b>Ship To:</b> 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

**Vendor:** 1900999880 8  
SOUTH CENTRAL SUPPLY LLC  
828 BETTERMAN DR  
PFLUGERVILLE TX 786605117  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
DEPARTMENT OF STATE HEALTH SERVICES  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Fax:** 972/551-8052  
**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Fletcher, Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Comment 1: PCS PLEASE CONTACT Marisa Gamboa 915-782-6575 FOR QUESTIONS.

\*\*VENDORS SEND INVOICES VIA EMAIL TO dshs.tshbusinessoffice@dshs.texas.gov

Vendor Name: Mono Machines dba Supply Chimp  
Vendor Address: 1133 Broadway Ste 706  
Vendor City Zip: New York, NY 10010  
Vendor Contact: Chris McPherson  
Vendor Phone: 800-592-1306  
Vendor Contact Email: helme@supplychimp.com  
Vendor TIN#: 12634995182

Lead Contact Name: Gina Ramirez  
Lead Contact Email: georgina.ramirez@hhs.texas.gov  
Lead Contact Phone: 915-782-6457

Contract Manager Name: ESTELA DORADO  
Contract Manager Email: estela.dorado@hhs.texas.gov  
Contract Manager Phone: 915-782-6309

Warehouse: Please deliver to El Paso SSLC Bldg. 502  
6700 Delta  
El Paso TX 79905

SCOR Division: 19 - State Operated Facilities  
PCS Email PO to: marisa.gamboa@hhs.texas.gov  
estela.dorado@hhs.texas.gov  
dshs.tshbusinessoffice@dshs.texas.gov  
Agency Contact: Georgina Ramirez  
Phone: 915/782-6457  
EMAIL: georgina.ramirez@hhs.texas.gov

HHSC PCS CONTACT: Patricia Fletcher  
Phone: 512-406-2538  
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

VENDOR: South Central Supply  
Name Hope Craft  
Tel # 512/367-0311  
Email: sales@supplytexas.com

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Please find a copy of our standard terms and conditions attached.  
Please confirm receipt of this purchase order.

NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC \$20.487, amended effective May 1, 2022

1-1	FY23 Goods - Precise retractable pen, purple ink. Part#33484	620-85	2.00	DZ	22.89000	\$45.78	01/17/2023
<b>Schedule Total</b>						\$45.78	
<b>Item Total for Line 1</b>						\$45.78	
2-1	FY23 Goods - Retractable pen red ink. Part #33483	620-85	2.00	DZ	16.82000	\$33.64	01/17/2023
<b>Schedule Total</b>						\$33.64	
<b>Item Total for Line 2</b>						\$33.64	
3-1	FY23 Goods - Precise stick pen blue ink. Part #33597	620-85	2.00	DZ	1.71000	\$3.42	01/17/2023
<b>Schedule Total</b>						\$3.42	
<b>Item Total for Line 3</b>						\$3.42	
4-1	FY23 Goods - Precise stick pen green ink. Part #33478	620-85	2.00	DZ	15.82000	\$31.64	01/17/2023
<b>Schedule Total</b>						\$31.64	
<b>Item Total for Line 4</b>						\$31.64	

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**Total PO Amount** \$114.48

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Patricia Fletcher, CPM*

**01/10/2023**