

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms N/A, Service, Pick up, etc.	Ship Via NONE	Purchase Order HHSTX-3-0000308314
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 01/13/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

Vendor: 1751942563 5
SULLIVAN FUNERAL HOME INC
OTIS PAUL SMITH PRESIDENT
P O BOX 2044
1801 HOUSTON ST
VERNON TX 763845315
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Atchley,Cindy Jean 432/263-9617

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding
EX/0 Legal Cite 2155.144; Client Purchase
PO must not exceed \$10,000.00
PO Amount: \$10,000.00
Requisition 0000216257
Pricing per Quote/email dated 01/10/2023 for FY23
Rate: See Vendor's Fee Schedule

PO Service Dates: 01/13/2023/2-08/31/2023 no renewals

Client Services as needed:
Funeral/Mortuary Services

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods and/or services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor Contact:
Contact: Robert Webb
Phone: 940-552-6234
Email: sullivanfh@sbcglobal.net

For: Agency/Facility: HHSC/North Texas State Hospital (NTSH) /Vernon Campus

Facility Contract Manager:
Drew Hardy, CTCM
Phone: 940-552-4055
Email: drew.hardy2@hhs.texas.gov

Facility SME Contact:
Ann Valone
Phone: 940-689-5500
Email: jo.valone@hhs.texas.gov

PCS Contact:
Cindy Atchley, CTCD
Phone: 432-263-9617
Email: cindy.atchley@hhs.texas.gov

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1-1	FY23 Client Services as needed; Funeral/Morutary Services; SULLIVAN FUNERAL HOME INC; TPO, F3E010; CF9 REQ 216257	952-64	1.00	LOT	10000.00000	\$10,000.00	02/01/2023
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Schedule Total \$10,000.00

VENDORS SEND INVOICES VIA EMAIL TO: jo.valone@hhs.texas.gov
PO BILL TO INFORMATION
NORTH TEXAS STATE HOSPITAL
ATTN: Reimbursement
P.O. BOX 2231
4730 COLLEGE DR
VERNON, TEXAS 76384
CODE # 3068
Email# NTH.AccountsPayable@hhsc.state.tx.us

Item Total for Line 1 \$10,000.00

Total PO Amount \$10,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Cindy Atchley, CTED

01/13/2023