

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Special - See Instructions	Ship Via BEST WAY	Purchase Order HHSTX-3-0000308677
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 01/20/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

Vendor: 1752573876 5
NOR-TEX MATERIALS INC
1207 28TH ST STE B
WICHITA FALLS TX 763021026
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 450-41
BLANKET PURCHASE ORDER
TERM: January 20, 2023 through August 31, 2023
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
North Texas State Hospital-VERNON Maintenance carpentry parts and supplies
SCOR Division: 19 State operated facilities

No Capital Purchases--Small Equipment--Parts Only

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY: DELIVERY PER FACILITY REQUEST 1-3 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

DELIVERY PER FACILITY REQUEST - ITEMS TO BE DELIVERED AND FACILITY PERSONNEL WILL PICK UP FROM VENDOR STORE

AGENCY CONTACT:
***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
Contract Manager: Drew Hardy 940-552-4055 drew.hardy2@hhs.texas.gov
SME Agency Contact: Carri Baker 940-552-4102 carri.baker@hhs.texas.gov
Facility Maintenance Technical Contact: David Logsdon 940-552-4190 david.logsdon1@hhs.texas.gov

SHIP TO INFORMATION: North Texas State Hospital-Vernon Campus
BUILDING: Warehouse
CONTACT: Carri Baker
PHONE : 940-552-4102
SHIP TO CODE:5009
Email: carri.baker@hhs.texas.gov

CODE#: 5030
VENDORS SEND INVOICES VIA EMAIL TO: carri.baker@hhsc.state.tx.us
PO BILL TO INFORMATION
NORTH TEXAS STATE HOSPITAL
ATTN: MAINTENANCE DEPARTMENT
P.O. BOX 2231 / 4730 COLLEGE DRIVE / VERNON, TEXAS 76384
Email: carri.baker@hhsc.state.tx.us

HHSC BUYER:

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Debra Burns, CTPM
Direct: 512) 406-2564 CELL 832-818-3936
Debra.Burns@hhs.texas.gov

VENDOR
VID 1752573876
Vendor NOR-TEX MATERIALS INC
Address: 1207 28th Street, Ste. B Wichita Falls, TX 76302
Contact: Rick Kephart
Phone: 940-761-5800
Email: rick@nortexmat.com

TERMS NET 30

AMOUNT NOT TO EXCEED \$20,000.00 PER FY23 WITHOUT PRIOR APPROVAL

Informal IFB #HHS0000215874
AWARD PER SOLICITATION RESPONSE

PURCHASING METHOD: OM/F
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), North Texas State Hospital - Vernon.. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

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REQUISITION 0000215874

1-1	FY23 BLANKET F3E010 NTSB-V Carpentry Parts supplies TERM 01/20/2023 -08/31/2023.	450-41	1.00	LOT	20000.00000	\$20,000.00	08/31/2023
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Schedule Total \$20,000.00

SAMPLE ITEMS MAY BE ORDERED BUT NOT LIMITED TO
 "Ceiling Tile Acoustic 24" x 24" x 5/8 White 64 SF Cortega770 16/CTN
 "Ceiling Tile Acoustic 769 24 x 48 x 5/8 White 96 SF Cortega769 12/CTN
 "Cross Tee 2 White XL7328wh 60/CTN AGXL7328WH MPN XL7328
 "Cross Tee 4 White XL7344wh 60 /CTN AGXL7342WH MPN XL7342
 "Molding Wall Hemmed Angle 12 ft x 7/8 in x 7/8 White 7800wh 30/CTN AG7800WH

Item Total for Line 1 \$20,000.00

Total PO Amount \$20,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	01/20/2023
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