

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000308681</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/20/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 1/20/2023
			<b>Page</b> 1
			<b>Ship To:</b> 5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Hill, Geneva L 512/406-2463

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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LEAD CONTACT NAME: TRACY LIENBY  
LEAD CONTACT EMAIL: tracy.lisenby@hhsc.state.tx.us  
LEAD CONTACT PHONE: 830-896-2211 x EXT 6620

CONTRACT MANAGER NAME: PRISCILLA JARECKS  
CONTRACT MANAGER EMAIL: priscilla.jarecke@hhs.texas.gov  
CONTRACT MANAGER PHONE: 830-896-2211 EXT 5218

WAREHOUSE PLEASE DELIVER TO BLDG: 578 KITCHEN

Vendor Contact: WorkQuest Customer Service  
Phone: 512- 451-8145  
Email: customerservice@workquest.com

Workquest PO 23081067

HHSC PCS CONTACT: Geneva Hill  
Phone: 512-406-2463  
Cell: 512-905-2100  
EMAIL: geneva.hill@hhs.texas.gov

Please find a copy of our standard terms and conditions attached.

PURCHASE MADE UNDER THE AUTHORITY OF  
TX. GOVT. CODE 2155.1441 FOR CLIENT SERVICES

This contract is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature." CPA Procurement Manual, pg. 145, section 2.57.

Please confirm receipt of this purchase order.

NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAID AND ALLOWED

Requisition: 215802

Contract: 393-S1  
Class-Item: 393-30  
CP/A

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	F3D-KSH/FY23/ORANGE DRINK MIX ITEM # 393-33-75350-5						
					<b>Schedule Total</b>	\$1,061.60	
	FY23 CF8 F3D DRINK MIX F2700 TL F3D010 F2700 7316 TRACY L FOOD SERVICE						
					<b>Item Total for Line 1</b>	\$1,061.60	
2-1	F3D-KSH/FY23/PINK LEMONADE DRINK MIX ITEM # 393-33-75400-8	393-30	20.00	CS	53.08000	\$1,061.60	01/20/2023
					<b>Schedule Total</b>	\$1,061.60	
					<b>Item Total for Line 2</b>	\$1,061.60	
3-1	F3D-KSH/FY23/GRAPE DRINK MIX ITEM # 393-33-75200-2	393-30	10.00	CS	53.08000	\$530.80	01/20/2023
					<b>Schedule Total</b>	\$530.80	
					<b>Item Total for Line 3</b>	\$530.80	
					<b>Total PO Amount</b>	\$2,654.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Geneva Hill* CTC D

**01/20/2023**