

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000308851</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/24/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

**Vendor:** 3308308308 0  
STATE AUDITOR'S OFFICE  
PO BOX 12067  
AUSTIN TX 787112067  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Johnson,Ja'Vorashay D 512/406-2563

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
EX/0 TGC 771  
Requisition 0000216434 - Pricing per Quote Registration Confirmation  
PO Services Dates 01/24/2022 to 08/31/2023

Attached Terms and Conditions apply to this Purchase Order

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

**Vendor Contact**  
Professional Development  
Texas State Auditor's Office  
1501 N. Congress Avenue, Austin, TX 78701  
512-936-9500  
Denise.Messina@sao.texas.gov  
carol.oberrender@sao.texas.gov  
professional.development@sao.texas.gov

**Agency Contact**  
Victoria Z Olivarez  
512-407-3265  
victoria.olivarez@hhs.texas.gov

**PCS Contact**  
Ja'Vorashay Johnson, CTCD, CTCM  
512-406-2563  
JaVorashay.Johnson03@hhs.texas.gov

1-1	Having Difficult Conversations with Audit Clients	924-25	1.00	EA	199.00000	\$199.00	06/01/2023
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**Schedule Total**                     \$199.00

Shelley Barbontion and Josh Pannell course date 7/18/2023

**Item Total for Line 1**                     \$199.00

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			<b>Page</b> 2

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	Expanding Your Knowledge of Excel Functions	924-25	1.00	EA	129.00000	\$129.00	06/01/2023
					<b>Schedule Total</b>	\$129.00	
	Lisa Elledge course date 7/31/2023				<b>Item Total for Line 2</b>	\$129.00	
3-1	Auditing the Cloud	924-25	1.00	EA	149.00000	\$149.00	06/01/2023
					<b>Schedule Total</b>	\$149.00	
	Suleman,Faiyaz course date is 7/12/23				<b>Item Total for Line 3</b>	\$149.00	
4-1	Critical Thinking Fundamentals	924-25	1.00	EA	179.00000	\$179.00	06/01/2023
					<b>Schedule Total</b>	\$179.00	
	Stephen Wells course date 7/20/23				<b>Item Total for Line 4</b>	\$179.00	
					<b>Total PO Amount</b>	\$656.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Jai Vorstey Johnson, CTED, CTEM*

**01/25/2023**