

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000308859</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/24/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 0227 - Austin:8317 Cross Park Dr HEALTH & HUMAN SERVICES COMMISSION 8317 Cross Park Dr Ste 475-B,G,H,I Austin TX 78754 United States
			<b>Page</b> 1

**Vendor:** 1310980281 2  
UNITED STATES OMBUDSMAN ASSOCIATION  
2500 W 2ND AVE STE 15  
INDIANOLA IA 50125-9297  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhs.state.tx.us

**Purchaser:** Alba, Yvonne E 512/406-2416

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
Requisition 0000214117  
PO Service Dates 1-24-2023 to 8-31-2023

\*VENDOR NOTES:  
(1) Please email valid invoice including this Purchase Order to HHSC\_AP@hhs.texas.gov for prompt payment.

Attached Terms and Conditions apply to this Purchase Order.  
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty.  
HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor Contact  
United States Ombudsman Association  
2500 W. 2nd Avenue, Suite 15  
Indianola, IA 50125  
usoa@assocserv.com

Agency contact  
Jessica Monique  
512/672-4228  
jessica.rosa@hhs.texas.gov

PCS Contact  
Yvonne Alba  
512-406-2416  
yvonne.alba@hhs.texas.gov

1-1	Membership renewal. Level: A. Voting Membership. Renew to 01 Jan 2024- Carrie Martin	963-39	1.00	YR	150.00000	\$150.00	01/24/2023
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<b>Schedule Total</b>		\$150.00
<b>Item Total for Line 1</b>		\$150.00

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**Total PO Amount** \$150.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Yvonne Alba, CTCM*

01/24/2023