

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000309042</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>01/26/23   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>1  |
|  |   |                             | <b>Ship To:</b><br>0133 - Arlington:2561 Matlock Rd<br>HEALTH & HUMAN SERVICES COMMISSION<br>2561 Matlock Rd<br>Arlington TX 76015<br>United States |

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Evans,Jocelynn

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

Ship Attention to: Lena Mccawley

Agency Contact:  
Name: Lena Mccawley  
Email: lena.mccawley@hhs.texas.gov

Purchaser Information:  
Name: Jocelynn Evans  
Phone #512-776-6233  
Email Address: jocelynn.evans@hhs.texas.gov

VENDOR:  
Mono Machines LLC dba Supply Chimp  
VID# 12634995182  
Contact: Chris Mcpherson  
Phone: 800-592-1306  
Email: helpme@supplychimp.com  
Address: 1133 Broadway Ste 706 New York NY 10010

PURCHASING METHOD: CP/X  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Txmas Contract: TXMAS-19-7502  
Term: 12/6/2018 - 9/27/2023

Smartbuy PO: 23085905

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000215545

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|  |   |                             | <b>Page</b><br>2  |

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**Purchaser:** Evans,Jocelynn

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|------------------------------|--|------------|----------|-----|----------|--------------|------------|
| 1-1                          | ISMead Smd75114 Pocket File 1.75"Exp<br>Ltr Item#38811 | 615-41     | 40.00    | BX  | 80.04000 | \$3,201.60   | 02/14/2023 |
| <b>Schedule Total</b>        |  |            |          |     |          | \$3,201.60   |            |
| <b>Item Total for Line 1</b> |  |            |          |     |          | \$3,201.60   |            |
| 2-1                          | Abilityone 2236815 7510002236815<br>Fastener, Paper    | 080-44     | 30.00    | BX  | 8.84000  | \$265.20     | 02/14/2023 |
| <b>Schedule Total</b>        |  |            |          |     |          | \$265.20     |            |
| <b>Item Total for Line 2</b> |  |            |          |     |          | \$265.20     |            |
| <b>Total PO Amount</b>       |  |            |          |     |          | \$3,466.80   |            |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Jocelynn Evans, CTCD*

**02/07/2023**